

COURSE SYLLABUS

VNSG 1160.001

**CLINICAL – PRACTICAL
NURSING**

VOCATIONAL NURSING

NURSING DEPARTMENT

HEALTH SCIENCES DIVISION

LEVELLAND CAMPUS

SOUTH PLAINS COLLEGE

FALL 2022

Levelland
Campus

COURSE SYLLABUS

COURSE TITLE: Clinical – Practical Nursing VNSG 116.001

INSTRUCTORS: Kelli Blair, L.V.N.
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 Skylar Eisenberg, B.S.N., R.N.
 sstrickland@southplainscollege.edu

Students will also communicate with instructors via the Remind School Communication App.

OFFICE HOURS: By Appointment
 Faculty are available to meet with students when not in scheduled lectures
 Monday – Friday during regular scheduled class times.

SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE

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I. GENERAL COURSE INFORMATION

A. COURSE DESCRIPTION:

A method of instruction providing detailed education, training and work-based experience and direct patient/client care, generally at a clinical site. On-site clinical instruction, supervision, evaluation and placement are the responsibility of the college faculty. Clinical experiences are unpaid external learning experiences.

B. STUDENT LEARNING OUTCOMES:

Differentiated Essential Competencies (DECS): This course continues to discuss the nursing concepts needed to develop the vocational nurse who becomes a

1. Member of the profession
2. Provider of patient-centered care
3. Patient safety advocate
4. Member of the health care team

(Please refer to clinical objectives/graduate outcomes)

1. Demonstrates ability to practice within the legal, ethical and professional standards of vocational nursing as a health care team member in a variety of roles, utilizing the nursing process.

(SCANS) C1, 4, 5, 6, 7, 8, 9, 10, 11, 14, 15, 18, 19) (F1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12)

2. Demonstrates knowledge of the changing roles of the nurse

(SCANS) (C2, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14) (F1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12)

3. Demonstrates ability to accept responsibility for personal and professional growth.

C. WECM/Course specific

The student will apply the theory, concepts and skills involving specialized materials, equipment, procedures, regulations, laws and interactions within and among political,

economic, environmental, social, legal systems associated with vocational nursing and health care; demonstrate legal and ethical behavior, safety practices, interpersonal teamwork skills, communicating in the applicable language of the health care team.

D. COURSE COMPETENCES

Students will successfully complete clinical course VNSG 1260 with a grade of 76 % or higher. Students who fail the course will not be allowed to continue in the nursing program. The written assignments and weekly average of the daily evaluations will be averaged together for course grade determination, as described below. In addition, the student must achieve the expected level of achievement, as noted on the summative evaluation.

Grading:

A= 100-90

B= 80-89%

C = 79-76%

D = 70-75%

F= 69 and below

Grades are not rounded up. A 75.9 is a “D”

The student MUST receive a minimum of 76% in EACH course and meet the specified criteria within a semester in order to qualify for progression to the following semester or to graduate.

Overall Clinical grade is determined as follows

Clinical Weekly Evaluations	70%
Weekly vSims	15%
Written Assignments (med maps/other)	15%

Daily evaluations: Students will be evaluated daily by the faculty, in critical areas of achievement each clinical day. The guidelines are based on the critical elements of the DECS criteria, the 4 roles of nurses. Student will be expected to demonstrate proficiency at the expected level of achievement.

Semester/summative evaluations: End of Level I; Student will be evaluated according to the expected level of achievement. Level II will have a mid-semester evaluation to assist students determine areas of progress and areas needed for improvement. End level II and III evaluations will be administered at the end of the semester. Additional evaluations are given at faculty discretion.

At the clinical setting, students are required to complete skills taught during the

semesters. Students are required to obtain signatures on the day a skill is performed either by the instructor or by the TPCN whoever witnessed the skill.

Students must complete clinical check offs in a timely manner during the semester. A student may be removed from the nursing program for failure to perform and to document completion of an adequate number of skills. See evaluation forms for each semester regarding number of skills required to progress to the next level or to graduation.

E. ACADEMIC INTEGRITY:

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense **and will result in dismissal from South Plains College. See honesty policy within this syllabus.**

F. VERIFICATION OF WORKPLACE COMPETENCIES:

Successful completion of the DECS Competency statements at the level specified by the course (Level Objectives) will allow the student to continue to advance within the program. Upon successful completion of the program, students will be eligible to take the state board exam (NCLEX) for vocational nurse licensure.

G. SIMULATION LAB POLICY

Students will conduct themselves as professionals during the SIM lab experience, including compliance with attendance policies and dress code. The student is graded each day during the rotation. Students are expected to prepare for the experience and will be expected to produce assignments designated by the faculty. The student will be expected to perform skills on the manikin. If the student is unable to perform assigned skills, the student will be expected to remediate by practicing the skill for the required amount of time and then will be expected to demonstrate proficiency.

II SPECIFIC COURSE REQUIREMENTS

A. CPR

All students must be CPR certified for Health Care Providers, using American Heart Association standards, to take this course at SPC. Should CPR certification expire

during the course, the student is not allowed to attend clinicals until CPR is renewed, accruing absences.

- B. Immunizations
A student must have all immunizations and titers completed and up-to-date prior to beginning this course. A student must have at least the first two Hepatitis B immunizations before beginning clinicals. COVID 19 vaccinations are required by facilities we attend students must have either a vaccination or an exemption on file. If student has an exemption they must wear an N-95 mask at clinical sites.
- C. Checklist
The student is responsible for maintaining the clinical skill checklist and completing as many skills as possible in Level I. A minimum of 75% of the skills must be completed in order to proceed to Level II. All skills must be completed prior to graduation.
- D. Criteria
The student is responsible for meeting the level criteria for evaluation
- E. Personal and Physical Attributes
The student is expected to meet the personal and physical attributes of the nursing program as stated in the student handbook
- F. Handbook
Students are required to comply with student handbook requirements at all times during clinical rotations
- G. Clinical Objectives
Students are required to have the clinical objectives and sign off sheets with them at all times during clinical rotations
- H. Scheduling
Scheduling of clinical experiences is done by the program coordinator and is designed to assist the student in meeting clinical objectives.
- I. Dress Code
Students are expected to follow the dress code as stated in the student handbook and class syllabus.
- J. Required Supplies
The student is required to have access to a computer, internet and printer.

REGULAR sized manila folders (Letter size ONLY)

Crayons, colored pencils or markers: black, brown, blue, blue, red, orange, yellow, dark green and light green

Stapler and staples

Manilla envelopes

See policy manual for clinical supplies for each clinical day

Written Assignments: Level I VNSG 1260

Due at 0800 on the assigned date:

Davis Drug Guide Assignment: Instructions will be given prior to due date.

Medication Map: Students will turn in 3 medication maps in the first semester. Student will use three of a patient's current medications. It may be turned in the Monday following the hospital clinical rotation from which you selected your patient/meds. First map will be done in class with Ms. Blair as she goes over the instructions. The other two will be done during clinical rotation. Students will select a patient and complete a medication map using the patient's medications.

THESE ASSIGNMENTS REQUIRE ATTENTION TO DETAIL, FOLLOWING SPECIFIC INSTRUCTIONS, CRITICAL THINKING, TIME MANAGEMENT AND GREAT WRITTEN COMMUNICATION SKILLS (JUST LIKE NURSING).

Medication Maps

Level I:

Use a concept map, on a manila folder to diagram the prescribed medications. An example will be shown in class. Level I: The patient selected for the 2nd medication map must have at least 3 prescribed medications; this may include active PRN medications. Use ONLY patient initials, no other identifying information, such as facility, DOB, etc. Please pre-approve this with full-time faculty prior to submission. All faculty will grade these maps. Acetaminophen, docusate, cannot be used as one of the 3 meds.

Levels I, II and III:

The purpose of the medication map is to demonstrate critical thinking in medication safety and administration. It helps “show the connection” between pharmacological facts AND appropriate nursing interventions (and labs/Vs) AND the relevance to a patient. During the second semester, the student may bring a preliminary med map to the clinical setting to use during the medication discussion. The medication maps will be turned in to be graded on the first scheduled class day of the next week. This day may vary semester to semester. These med maps may be used for your medication discussion with the faculty. The patient selected for this activity must be approved by the clinical instructor before submitting the map for a grade. The signed green sheet should be attached to the med map. During the year, the student can only submit one medication map for a post-partum patient; this will be included in the total number of med maps turned in. A minimum of 4 meds should be used for the medication map. Acetaminophen, ibuprofen, docusate, and senna will NOT “count” for any of the 4 meds, but should be included in the map if the patient is taking them. Active PRN’s (used within the past 48 hours) should be included. The student is also required to submit one medication map for the anesthetic medications used for a patient’s general anesthesia. This may be obtained during the OR clinical rotation or if the student cares for a postoperative patient. This map is also included in the 10 total maps that are due for the semester.

Color coding, symbols for medication maps:

Generic name (Brand name), category	
Indications/uses (BE VERY SPECIFIC show why THIS patient is using)	Black
Action, how med works in body	Brown
Contraindications, cautions (use * if relevant to patient)	Blue
Significant drug/drug or drug/food interactions, (use * if relevant to patient)	Purple
Adverse Effects	
LIFE THREATENING <u>ALL CAPS</u>	RED/ALL CAPS
Common AR’s	Orange
Nursing Assessments, Interventions,	Yellow
Labs, indicate WHY this is monitored (use * for patient results)	Light green
Vital Signs, indicate WHY this is monitored (use * patient results)	Darker green

On map, using appropriate colors, indicate medications' generic and brand name, category, and very specific reason THIS patient is taking medications.

For example, a patient taking low molecular weight heparin could be taking this to prevent DVT. You will need to state specifically WHY the patient needs DVT prophylaxis. This is usually due to prevent immobility complications due to bedrest or post-op status. Be sure to make this section VERY clear.

As another example, a seriously ill patient taking a proton pump inhibitor is likely taking the medication to prevent a stress ulcer, NOT because the patient has erosive esophagitis. The patient could also be taking this medication due to GERD.

If a medication is a combination medication (ex: Acetaminophen with Codeine or Guaifenesin with dextromethorphan), then both medications need to be included.

Medication Map Faculty approval

Student _____

Medication maps:

For the medication map due on _____, these medications will be presented

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

(Med/surg maps must have at least 4 medications)

(ICU maps must have at least 6 medications)

Date of patient care: _____

Due on: Monday _____

Student Signature/date _____

Faculty Signature/ date _____

This signed form must be stapled to the folder and turned in with the appropriate map.

One copy to student file; one copy to student	Description	Points deducted
Student's name		-5
Followed color code key		-3
Green sheet written IN PEN is attached		-5
Patient's past and current medical diagnoses and any current surgical procedure done		-5
Name of each drug - Generic and Trade names, in Black ink		
Drug Classification listed in Black ink		-2
Drug Indications- Uses for this drug in Black ink		-2
Indications - Uses for this drug Specific to this patient in Black ink	Clearly state WHY your patient is taking this drug (post-surgical DVT prevention, post-surgical infection)	Spring term -2 Summer term -4
Drug Action- explain how does it work inside the body in Brown ink		-3
Contraindications/Cautions for this drug in Blue ink. Use an * for those specific to this patient		-3
Drug Interactions- drug to drug drug to food interactions in Purple ink. Use an * for those specific to this patient		-3
LIFE THREATENING Adverse Reactions in ALL CAPS in RED INK		-5
Common Adverse Reactions in Orange ink.	All unfamiliar terms need to be defined. Unfamiliar terms not defined-1	-3
Nursing Assessments-Highlight in Yellow		-10
Nursing Interventions- Highlight in Yellow		-10
Lab values- Use Light Green ink. Must indicate the patient's lab result (2 pts) WITH the normal range of each test on each medication (2pts), use up and down arrows to indicate lab values out of normal range (2 pts). Must explain WHY this is monitored (4 pts)		up to -20
Vital Signs- Use Dark Green ink. List the patient's vital signs (2 pts) with the normal range (2 pts) and indicate which vital signs are high or low using up and down arrows (2 pts). Must indicate WHY this is being monitored closely in this patient (4 pts).		up to -20
White out should never be used on any legal document (medical or educational)		-100
*Note- if a medication is a combination drug (ex: Acetaminophen with Codeine) then both medications need to be included on the med map.		
*Note- Use correct abbreviations		
Total points earned for each med map:		

VNSG 1400 Davis Drug Guide Research Assignment

(After Completion and grading, will need to bring to clinical).

Include a DESCRIPTIVE definition, signs and symptoms and interventions for these adverse drug reactions. On the reactions with an * include an appropriate image. This grade will be recorded in VNSG 1260 Clinicals.

* Steven-Johnson syndrome

* Angioedema

* Tardive dyskinesia

* Prolonged QT syndrome (compare with image from normal EKG)

* Torsade de pointe (compare with image for Ventricular Tachycardia)

* Gingival Hyperplasia

* Extrapyramidal reaction

Pseudomembranous Colitis

Neuroleptic malignant syndrome

Ataxia

Nystagmus

Serotonin Syndrome

Pruritis

Gynecomastia

Thrombocytopenia

Leukopenia

Hemolytic Anemia

Pancytopenia

Paradoxical bronchospasm

Rhabdomyolysis

Please make sure your descriptions will be adequate enough for a discussion of medications with an instructor. If you don't know the meaning of a word, look it up!!!

vSim Level I, II, and III

Students will participate in virtual simulation during Level I, II, and III clinicals. vSims will be coordinated by Mrs. Blair. With the vSim, the student will be expected to complete not only the virtual experience, but also the assigned pre- and post- test along with written assignment. The student will get an overall grade for the simulation and written work. The student is expected to be responsible and turn the assignment in at the designated time. vSims will open on Wednesday and be due on the following Monday at 0800, unless Monday is a school holiday. Then it will be due on Tuesday at 0800. Instruction regarding vSim will be given prior to the first assignment. vSim grade will count as a clinical experience and the grades will be averaged with the daily clinical grades and medication maps which comprise overall clinical grade. Students must maintain a 76 average to pass this course.

Level I	3 vSims assignments
Level II	8 vSim assignments
Level III	6 vSim assignments

GRADING POLICY/METHODS OF EVALUATION

Clinical Competency is verified by the Clinical Evaluation Tool. Student must reach the expected level of achievement.

Level I: A student who does not pass the clinical competency may not register for Level II courses.

Level II: A student who does not pass the clinical competency may not register for Level III courses.

Level III: A student who does not pass the clinical competency will not graduate.

II. ATTENDANCE

A. ABSENCES

Attendance is mandatory and there are no excused absences as found in the student handbook. Sim Lab experiences and certain skills labs are considered clinical experiences.

ATTENDANCE POLICY

Punctual and regular attendance, as stated in the SPC Handbook, is required of all students attending South Plains College. There are no excused absences.

- 1. Students are officially enrolled in all classes for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to class after official Enrollment, absences will be accrued by the student from the first meeting of a class.**
- 2. Clinical Skills Lab Absences: If the student is absent 2 hours per 16 hours of skills lab, the student will be counseled by the faculty. Three tardies count as 1 absence.**

Example:

2:16 Skills lab hours
6:48 Skills lab hours
8:64 Skills lab hours
12:96 Skills lab hours

- 3. Clinical arrival after 6:30 a.m. (7-3 shift) will result in dismissal for the day and a full day's absence recorded. A full day's absence is recorded if the student is sent home from the clinical setting. Daily clinical grade will reflect the absence.**
 - a. Students are expected to attend all scheduled days of clinical/skills lab experience in each semester. In the event of illness, it is the student's responsibility to notify the instructor and clinical affiliate if it is a scheduled clinical affiliate day no later than 6:00am and by 8:00a.m. if it is a scheduled clinical skills lab day. The student must notify the instructor via the REMIND app or email. If the student does not notify the instructor himself/herself, this will be considered a no call no show absence.**
 - b. Clinical Absences:**

Level 1—If the student is absent 8 hours, the student will be counseled by the faculty. If the student is absent more than 8 hours, the student **will** be dismissed from the program. No excused absences. A grade of "0" will be recorded on the daily evaluation sheet for an absence.

Level II & III—If the student is absent 16 hours from clinicals, the student will be counseled by the faculty. If the student misses more than 16 hours, the student **will** be dismissed from the program. No excused absences. A grade of "0" will be recorded on the daily evaluation for an absence.

4. Students are required to attend scheduled clinical agency orientation and facility tours, and assigned computer time. Failure to attend will be counted as a clinical absence.
5. Failure to notify BOTH the Instructor AND the Facility to report absences one time will result in written counseling. Students must obtain the name and title of the person contacted at the facility. The second occurrence of failure to notify faculty and clinical facility will result in student appearance before the Admissions/Academic Standards Committee. The third occurrence will result in dismissal from the Vocational Nursing Program.
6. Please note: students are not considered graduates until all coursework and clinicals have been completed. The NCLEX PN REVIEW days are considered mandatory clinical days. **ATTENDANCE IS MANDATORY: NO EXCUSED ABSENCES are allowed.** **Students who do not attend all hours on all 3 days, of the NCLEX PN will not be cleared for graduation.** The review instructor is not an SPC employee and does not have any authority to excuse any absences or tardies. It is the student's responsibility to arrive on time, stay for the entire day on all 3 days. Students will be informed whether this will be a live review or via zoom at a later date.
7. Students **MUST** notify the clinical faculty and the assigned clinical unit of absences. Failure to notify both the faculty and the assigned clinical site will be considered a **"no call no show"**. After the first **"no call-no show"** the student will be counseled by faculty. After the second **"no call-no show"** the student will be put on a learning contract. The third **"no call-no show"** the student will be removed from the Vocational Nursing Program.

B. TARDIES

Students must sign in upon arrival when at UMC clinical site. Students can only sign themselves in. **Students cannot sign other students in. If a student does not sign in, they are considered tardy and not demonstrating professional conduct. Note there are NO tardies allowed in the clinical setting!** If you arrive in the clinical area after 0630, you **WILL BE SENT HOME** and **WILL RECEIVE SCORE OF "0"** for the day. If you arrive late to the Sim lab, you will be sent home and will receive a score of "0" for the day.

III. PROFESSIONAL CONDUCT

Students are expected to follow the ethics and rules of professional conduct as outlined in the student handbook, and the Texas State Board of Nursing. Unprofessional conduct on the part of a student as outlined in the student handbook and the Texas State Board of Nursing results in dismissal from the vocational nursing program.

IV. UNSAFE/UNSATISFACTORY CLINICAL PERFORMANCE

The student demonstrates unsafe clinical performance as evidenced by the following:

- a. Places a client in physical or emotional jeopardy.
- b. Violates previously mastered principles/learning/objectives in carrying out nursing care skills and/or delegated medical functions.
- c. Assumes inappropriate independence in action or decisions.
- d. Fails to recognize own limitations, incompetence and/or legal responsibilities; or
- e. Fails to accept moral and legal responsibility for his/her own actions.
- f. The student does not comply with all aspects in the LVN Student Handbook and Clinical Guidelines.
- g. The student is unprepared to answer instructor or staff questions regarding patient's medications, doctor's orders, progress notes, patient history and physical assessment and current status of patient.
- h. Unsafe medication administration
- i. Refusal of a patient assignment

In the event of unsafe or unsatisfactory clinical performance, the student will be dismissed from the clinical setting for the day, a full day's absence and will receive a zero and a counseling form will be completed. The student can also be referred to the academic-admissions committee for possible dismissal.

Serious and/or repeated incidences will result in clinical failure and/or dismissal from the Vocational Nursing Program.

VII ACCOMODATION

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services

Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness Center 806 716 2577 or 806 716 2529.

Diversity: In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

4.1.1.4 Title IX Pregnancy Accommodations Statement

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact Chris Straface, Director of Health and Wellness at 806-716-2362 or email cstraface@southplainscollege.edu for assistance.

FACE COVERING COURSE SYLLABUS STATEMENT

It is the policy of South Plains College that as a condition of on-campus enrollment, all students are required to engage in safe behaviors to avoid the spread of COVID-19 in the SPC community.

If you are experiencing any of the following symptoms please do not attend class and either seek medical attention and get tested for COVID-19.

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Please also notify DeEtte Edens, BSN, RN, Associate Director of Health & Wellness, at dedens@southplainscollege.edu or 806-716-2376.

CAMPUS CONCEALED CARRY STATEMENT

Texas Government Code 411.2031 et al. authorizes the carrying of a concealed handgun in South Plains College buildings by individuals and in accordance with Texas Government Code 411.209 (a). **All holders of a valid Texas License to Carry may carry**

on their person a handgun that is concealed in accordance with Texas Penal Code 46.03 (a-2).

Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy. Individuals may not carry a concealed handgun in restricted locations.

For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at: <http://www.southplainscollege.edu/campuscarry.php>

Report violations to the College Police Department at 806-716-2396 or 9-1-1.

EMERGENCY MESSAGES

The student should notify his/her family that in case of an emergency during normal class schedule, they should call the Nursing Office at (806)716-2391 or (806)716-2193. Class will not be interrupted unless it is an emergency, so they must identify themselves and say it is an emergency to get immediate action.

The student should notify his/her family that in the case of an emergency during class and clinical rotations, they should call and leave a message (who they are and who they need to get in touch with for an emergency) to the number or numbers provided to them in the clinical course syllabus.

DROPPING A CLASS

Students should submit a Student Initiated Drop Form online.

Students will not be required to obtain an instructor signature to drop, however, we do encourage students to communicate with instructors or advisors prior to dropping a course when they are able. There will be no charge for drops for the fall or spring semesters.

WITHDRAWING FROM CLASSES

If a student wishes to withdraw from all courses, they should initiate that process with the Advising Office. They can schedule an appointment with an advisor by visiting <http://www.southplainscollege.edu/admission-aid/advising/spcadvisors.php> or by calling 806-716-2366.

Schedule Change (after late registration and before census date)

To make a schedule change after late registration and before the census date students should submit a Schedule Change Form.

After late registration, adding a class requires instructor approval. If a student is requesting to be added to one of your courses and you approve, please email registrar@southplainscollege.edu with your approval. This can take the place of signature on the Schedule Change Form that we have required in the past.

CLINICAL HOURS:

Hospitals

0630-1500

clinical sites TBA.

Physician's offices and Clinics:

0800-1200 and 1300-1600. On scheduled clinic days, students must eat in the hospital cafeteria corresponding to the assigned clinic. Example: if the student is at the TTUHSC he/she will be expected to eat at the UMC cafeteria. You may purchase food or bring your lunch.

SIM lab:

0800 to 1600, Thursday and Friday; and other days as announced throughout the semesters.

Clinical Days:

Please refer to written clinical schedule provided by instructor for particular days. Please refer to student handbook for information on inclement weather. Clinical days are subject to change by faculty. Students will be notified of changes by SPC president via local news (for weather related). In addition, students will be notified by REMIND if changes made by faculty, or notified in class or email/REMIND by instructors. Students are reminded to ensure an accurate phone number is provided, and at least one (1) alternate number should be provided.

Generally, in 1st semester, clinicals are on Thursday and Friday.

2nd semester: Clinicals will be on Thursday and Friday. Beginning in mid-February, clinicals will be on Wednesday, Thursday and Friday.

3rd semester: Clinicals at UMC in Lubbock on Wednesday, Thursday and Friday. Clinical times are 0630-1500 with the exception of the BICU and those clinical days are 0615-1500.

Post conference hours are mandatory. Students must remain in full uniform for post-conference, whether the conference takes place at the facility, SPC, or other announced locations.

**Plagiarism Declaration
Department of Nursing
South Plains College**

By signing this plagiarism declaration I acknowledge that I have received a copy of the honesty policy and been made aware that the penalty for plagiarism is dismissal from the program.

Examples of student plagiarism¹

- Copying material without quotes, in-text citations, and/or referencing
- Paraphrasing content without in-text citation and/or referencing
- Copying ideas, words, answers, exams, or shared work from others when individual work is required
- Using another's paper in whole or in part
- Allowing another student to use one's work
- Claiming someone else's work is one's own
- Resubmitting one's own coursework, when original work is required (self-plagiarism)
- Falsifying references or bibliographies
- Getting help from another person without faculty knowledge or approval
- Purchasing, borrowing, or selling content with the intent of meeting an academic requirement for oneself or others
- Signing another student in for clinicals on the clinical sign in sheet.

Printed Name

Signature

Date

(One copy to student file, one copy to student)

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- Allowing another student to use one's work
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- Getting help from another person without faculty knowledge or approval
- Purchasing, borrowing, or selling content with the intent of meeting an academic requirement for oneself or others
- Signing another student in for clinicals on the clinical sign in sheet.

Printed Name

Signature

Date

(One copy to student file, one copy to student)

South Plains College
STATEMENT OF UNDERSTANDING
CAMPUS CONCEALED CARRY

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun, a qualified law enforcement officer or those who are otherwise authorized. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC Campus Carry page at <http://www.southplainscollege.edu/campuscarry.php>.

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

The following Penal Code pertains to all hospital owned property such as clinics, physician's offices, ambulances, and ambulance stations.

Texas Penal Code - PENAL § 30.06. Trespass by License Holder with a Concealed Handgun states that an individual cannot carry a handgun (concealed or open carry) on the premises of a hospital licensed under Chapter 241, Health and Safety Code, or on the premises of a nursing facility licensed under Chapter 242, Health and Safety Codes, unless the license holder has written authorization of the hospital or nursing facility administration.

Texas Penal Code - PENAL § 30.07. Trespass by License Holder with an Openly Carried Handgun states that an individual cannot carry a concealed handgun on the premises of a hospital licensed under Chapter 241, Health and Safety Codes, or on the premises of a nursing facility licensed under Chapter 242, Health and Safety Codes, unless the license holder has written authorization of the hospital or nursing facility administration.

- I am aware of the Texas Senate Bill – 11, Campus Concealed Carry law
- I have read both § 30.06 and § 30.07 of the Texas Penal Code regarding hospital/clinical Campus Concealed Carry
- I understand that concealed means that it is not seen, it is not noticeable, it is not touched by another, nor is it talked about
- I understand that it is **legal** to conceal a handgun on a South Plains College campus with a proper license. I understand that it is **illegal** to conceal a handgun at the clinical sites (hospitals & clinics) regardless of license status.
- I understand that if the weapon becomes non-concealed that the SPC Campus Police will be called and the situation will be handled by the SPC Campus Police

Printed name

Student Signature

Date _____

(One copy to student file, one copy to student)

South Plains College
STATEMENT OF UNDERSTANDING
CAMPUS CONCEALED CARRY

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun, a qualified law enforcement officer or those who are otherwise authorized. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC Campus Carry page at <http://www.southplainscollege.edu/campuscarry.php>.

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HIPAA Information for Nursing Students

Patient information is confidential. No information regarding a patient can be shared with your friends or family. You may not discuss a patient with anyone not on this patient's health care team or anyone who does not need to know this information.

Discussions at the health care setting will take place only with appropriate members of the healthcare team. This discussion will need to take place in a setting where privacy can be assured.

Computer charting in the Electronic Health Record are utilized in many facilities. Students must be logged out completely of the charting system prior to leaving or walking away from a computer. Otherwise this is considered a HIPAA violation.

You may not use ANY type of social media to discuss patients. This includes texting or emailing anyone. If you need to discuss a patient situation with an instructor, this needs to take place in a private setting.

Privacy has been violated even if a discussion does not include patient names or facilities. Information about the patient during the discussion could easily lead to private health information being disclosed.

Even a non-intentional disclosure is potentially harmful.

Further details about HIPAA will be given in class during the first week of school. You are receiving two (2) pamphlets regarding the use of social media and professional boundaries. These are produced by the National Council of State Boards of Nursing.

If a student discloses private health information about a patient, dismissal will result.

Your signature below indicates your understanding of this critical information.

_____ Printed Name

_____ Student Signature

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