COURSE SYLLABUS

VNSG 1219.003 (2:2:0)

LEADERSHIP AND PROFESSIONAL DEVELOPMENT

Vocational Nursing

Health Occupations

Technical Education Division

Plainview Extension Center

SOUTH PLAINS COLLEGE

Summer - 2019

PLAINVIEW

COURSE SYLLABUS

COURSE TITLE: VNSG 1219.003 (2:2:0) – LEADERSHIP &
                                        PROFESSIONAL DEVELOPMENT

INSTRUCTOR: Suzanne Griffin, A.A.S., A.D.N., R.N.
                                Program Coordinator and Assistant Professor

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PHONE / E-MAIL: 806-296-9611 (Ext. 4405) – **sgriffin@southplainscollege.edu**

OFFICE HOURS: M   1100 – 1200 & 1300 – 1600
                                T   1300 - 1600
                                WTRF (By Appointment)

SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE

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COURSE DESCRIPTION:

This course is the study of the importance of professional growth. Topics include the role of the licensed vocational nurse in the multidisciplinary health care team, professional organizations and continuing education.

COURSE LEARNING OUTCOMES:

The student will describe the role of the licensed vocational nurse in accordance with the Nurse Practice Act for the State of Texas, demonstrate applied knowledge of content found within the Texas BON website and demonstrate competency on the Texas Nursing Jurisprudence Examination administered by the BON.

COURSE COMPETENCIES:

The student must complete this course with a grade of 77% or above based on the following objectives:

1. Develop a responsible approach to ethical and legal behaviors in the practice of vocational nursing.
2. Demonstrate knowledge and application of the Nurse Practice Act for the State of Texas.
3. Identify the roles and responsibilities of the nurse in the provision of health care within the legal parameters of the State of Texas.
4. Recognize the distinction between the legal-ethical principles of assignment and delegation in planning nursing care for clients and families.
5. Identify and demonstrate the application of responsibility and accountability to the practice of vocational nursing.
6. Develop skills that contribute to the smooth transition from student to employee.
7. Explore purposes and functions of various nursing organizations.
8. Pass the Texas BON Jurisprudence Exam.

ACADEMIC INTEGRITY:

Refer to Plainview Student Handbook and the SPC Catalog.

SCANS & FOUNDATIONS SKILLS:

C – 1, 2, 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14, 15, 16, 17
F - 1, 2, 5, 6, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17

VERIFICATION OF WORKPLACE COMPETENCIES:

NCLEX-PN Licensure Exam eligibility following successful completion of the one-year vocational nursing program.
(Passage of Jurisprudence Exam and completing the ATI – Nursing Management Proctored Assessment)

TEXTBOOK:

Hill, S., RN, BSN, MA and Howlett, H., RN, BSN, MS (2013) Success in Practical/Vocational Nursing – From Student to Leader, 7th Edition. Elsevier; St. Louis
BON Website: Standards for Practice
ATI Support Materials:
Nursing Leadership and Management 7.0

ATTENDANCE POLICY:

Refer to the SPC Catalog and the Plainview VNP Student Handbook. This course is a 2 semester hour course with 4 hours allowable absence.

COURSE REQUIREMENTS:

1. Student is expected to read assigned textbook material and be prepared for and participate in class discussion.
2. Complete assigned class and computer lab objectives.
3. Complete ATI Nursing Management Proctored Assessment
4. Successful completion of the Texas Board of Nursing Jurisprudence Exam with copy of certificate to Plainview Nursing Office for student file.

REMIND APP
VNSG 1219 Leadership & Professional Development

Code: @vnsg1219

GRADING:

Assigned Class and Lab Objectives / ATI	90%			
Application Discussions & Presentations	10%	A	93 - 100
Texas Nursing Jurisprudence Exam (successful completion)		B	84 – 92
		C	*77 – 83
		D	70 – 74
		F	69 and below

* = passing for all nursing courses

2019
SCHEDULE OF CLASSES:

May 21   Course Introduction
http://www.bon.texas.gov
Unit I – Nursing Licensure & Regulation in Texas
Unit I – Application Discussions & Presentations
Unit I Objectives Due * 5-28-19 @ 1600

Jun 4   Unit II – Nursing Ethics
Unit II – Application Discussions & Presentations
Unit II Objectives Due * 6-11-19 @ 1600

Jun 11   Unit III – Nursing Practice (*Web Assignment*)

Jun 18   Unit III – Application Discussion & Presentation (*Web Assignment*)
Unit III Objectives Due * 6-25-19 @ 1600

Jun 25   Unit IV – Nursing Peer Review
Unit IV – Application Discussions & Presentations
Unit IV Objectives Due * 7-2-19 @ 1600

Jul 2   Unit V – Disciplinary Action

Jul 9   Unit V – Application Discussions & Presentations
Unit V Objectives Due * 7-16-19 @ 1600

Jul 16   Review of Course Content
Q & A

Jul 23   **ATI Proctored Assessment – Nursing Management**

Aug 1   **Final Exam**
- **Texas Board of Nursing Jurisprudence Exam**

COURSE OUTLINE:

UNIT I   NURSING LICENSURE AND REGULATION IN TEXAS

Objectives:

1. Restate the mission of the Texas Board of Nursing (BON).
2. Differentiate the roles and functions of the BON from those of nursing and healthcare specialty associations.
3. Differentiate the role of employer versus role of the board.
4. Discuss the role of the Texas Legislature in relation to the state statutes that relate to nursing.
5. Discuss how the BON Rules relate to the statutes in the Texas Occupations Code.
6. Explain the functions of the board.
7. Explain why a license is required to practice nursing.
8. Locate statutes and rule that protect the title "nurse".
9. List minimum information required on a name badge.
10. Discuss when a temporary permit is used.
11. Choose appropriate methods of verifying a nurse's license.
12. List requirements for licensure renewal.
13. Describe the nurse licensure compact.
14. Locate the rule and resource information that lists the CE requirements for license renewal.

UNIT II   NURSING ETHICS

Objectives:

1. Describe how criminal conduct relates to the practice of nursing.
2. Distinguish ethical conduct in nursing and why it is important.
3. Discuss Rule 213.27, Good Professional Character, and identify the factors used to evaluate whether or not a nurse has these characteristics.
4. Define professional boundaries and the nurse's role in maintaining them.
5. Identify actions by the nurse that would constitute "boundary violations" as defined by the National Council of State Boards of Nursing.
6. Identify actions by a nurse that could constitute unprofessional conduct and grounds for BON disciplinary action, other than boundary violations.

UNIT III   NURSING PRACTICE

Objectives:

1. Identify differences in the nursing process for professional nursing and vocational nursing.
2. Identify who can supervise the nursing practice of a vocational nurse.
3. Explain the purpose of the BON's position statements, guidelines, and other documents on the BON web page other than the statutes and board rules.
4. Define the nurse's duty to the patient.
5. Locate appropriate resources a nurse can use to determine what is or is not within his/her individual scope of practice.
6. Discuss the guidelines associated with graduate vocational and graduate nurses and newly licensed nurses; and with nurses transitioning back into practice or to a new practice setting.
7. Differentiate the roles of the LVN and RN.
8. Describe how to use the board's Six-Step Decision-Making Model for Determining Nursing Scope of Practice.
9. Discuss rule 217.11, Standards of Nursing Practice and identify the standards that apply to all nurses; then differentiate the standards for practice for LVNs, RNs, and RNs with advanced practice authorization.

10. Identify the level of nursing licensure required in Texas in order to delegate tasks to unlicensed personnel.
11. Differentiate training, supervision, and delegation.
12. Articulate the advanced practice nurse's role in delegation.

UNIT IV   NURSING PEER REVIEW

Objectives:

1. Express the general purpose of peer review.
2. Describe minimum due process for the nurse during incident-based peer review and safe harbor peer review.
3. List the exclusions to the minimum due process requirements in incident-based peer review and safe harbor peer review.
4. Discuss the whistleblower protections when a nurse reports to a licensing board or accrediting body any unsafe practices that potentially exposed patients to a risk of harm.
5. Define a minor incident.
6. Identify the criteria to determine if a minor incident is board reportable.
7. Describe the process for invoking Safe Harbor.
8. Identify the protections provided when a nurse invokes Safe Harbor.
9. List the two situations when a nurse can refuse to accept an assignment when invoking Safe Harbor.
10. List mandatory requirements to be carried out collectively by the nurse and supervisor if the nurse refuses an assignment when invoking Safe Harbor.

UNIT V   DISCIPLINARY ACTION

Objectives:

1. Discuss how chemical dependency or related drug conditions, mental illness, or diminished mental capacity can relate to a nurse's fitness to practice.
2. Explain how unprofessional conduct related to the practice of nursing and why it can impact patient safety.
3. Discuss the board's process for investigating complaints against a nurse.
4. Identify board actions that would constitute possible violations of NPA 301.452 and Standard of Nursing Practice in Rules 217.11 and 217.12.
5. Explain how to file a report or complaint regarding a nurse who is believed to have violated some portion of the statutes or rules.
6. Describe conduct by a nurse that is subject to reporting to the BON, versus non-reportable conduct.
7. Discuss the mandatory reporting requirement of a nurse.
8. Identify others who have a mandatory reporting requirement.
9. List the grounds for disciplinary action against a nurse's license authorized in statute.
10. Select possible stipulations of a board agreed order.

Additional Student Tools:
www.NCSBN.org – Preparing for NCLEX
www.atitesting.com – Ready-Set-PN Preparing for the NCLEX-PN (e-book)

C-1 **_TIME_** – Selects goals – relevant activities, ranks them, allocates time, prepares and follows schedules.

C-2 **_MONEY_** - Uses or prepares budgets, makes forecasts, keeps records and makes adjustments to meet objectives.

C-3 **_MATERIALS & FACILITIES_** – Acquires, stores, allocates and uses materials or space efficiently.

C-4 **_HUMAN RESOURCES_** – Assess skills and distributes work accordingly, evaluates performances and provides feedback.

INFORMATION – Acquires and Uses Information

C-5 Acquires and evaluates information.

C-6 Organizes and maintains information.

C-7 Interprets and communicates information.

C-8 Uses computers to process information.

INTERPERSONAL – Works With Others

C-9 Participates as members of a team and contributes to group effort.

C-10 Teaches others new skills.

C-11 Serves Clients/Customers – works to satisfy customer's expectations.

C-12 Exercise Leadership – Communicates ideas to justify position, persuades and convinces others responsibility challenges existing procedures and policies.

C-13 Negotiates – works toward agreements involving exchanges of resources; resolves divergent interests.

C-14 Works with Diversity – Works well with men and women from diverse backgrounds.

SYSTEMS – Understands Complex Interrelationships

C-15 Understands Systems – Knows how social, organizational, and technological systems work and operate effectively with them.

C-16 Monitors and Corrects Performance – Distinguishes trends, predicts impacts in system operations.

C-17 Improves Designs Systems – Suggests modifications to existing systems and develops new or alternative systems to improve performance.

TECHNOLOGY – Works With a Variety of Technologies

C-18 Selects Technology – Chooses procedures, tools, or equipment, including computers and related technologies.

C-19 Applies Technology to Task – Understands overall intent and proper procedures for setup and operation of equipment.

C-20 Maintains and Troubleshoots Equipment – Prevents, identifies, or solves problems with equipment.

FOUNDATION SKILLS

BASIC SKILLS – Reads, Writes, Performs Arithmetic and Mathematical Operations, Listens and Speaks

F-1   Reading – Locates, understands and interprets written information in prose and in documents such as manuals, graphs and schedules.

F-2   Writing – Communicates thoughts, ideas, information and messages in writing and creates documents such as letters, directions, manuals, reports, graphs and flow charts.

F-3   Arithmetic – Performs basic computations; uses numerical concepts such as whole numbers, etc.

F-4   Mathematics – Approaches practical problems by choosing appropriately from a variety of mathematical techniques.

F-6   Speaking – Organizes ideas and communicates orally.

THINKING SKILLS – Thinks Creatively, Makes Decisions, Solves Problems, Visualizes and Knows How to Learn and Reason

F-7   Creative Thinking – Generates new ideas.

F-8   Decision Making – Specifies goals and constraints, generates alternatives, considers risks, evaluates and chooses best alternative.

F-9   Problem Solving – Recognizes problems, devises and implements plan of action.

F-10   Seeing Things in the Mind's Eye – Organizes and processes symbols, pictures, graphs, objects and other information.

F-11   Knowing How to Learn – Uses efficient learning techniques to acquire and apply new knowledge and skills.

F-12   Reasoning – Discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem.

PERSONAL QUALITIES – Displays Responsibility, Self-Esteem, Sociability, Self-Management, Integrity and Honesty

F-13   Responsibility – Exerts a high level of effort and perseveres toward goal attainment.

F-14   Self-Esteem – Believes in own self-worth and maintains a positive view of self.

F-15   Sociability – Demonstrates understanding, friendliness, adaptability, empathy and politeness in group settings.

F-16   Self-Management – Assesses self accuracy, sets personal goals, monitors progress and exhibits self control.

F-17   Integrity / Honesty – Chooses ethical courses of action.

SCANS FOUNDATION AND COMPETENCY SKILLS (by course)

Foundations; (F) (C)		Competencies:
ECON 230:	1, 2, 3, 4, 5, 8, 9, 10, 11, 12, 17	2, 15
ENGL 1301	1, 2, 5, 7, 8, 9, 11, 12, 13, 15, 16, 17	5, 6, 7, 8
1302	1, 2, 5, 7, 8, 9, 11, 12, 13, 15, 16, 17	5, 6, 7
GOVT 2301	1, 2, 10, 11, 12, 17	15
HIST 1302	1, 2, 5, 10, 11, 12, 17	15
MATH 1314	3, 4, 9, 10, 11, 12	–
PSYC 2301	1, 2, 10, 11, 12, 15, 16, 17	4, 14
READ 1314	1, 2, 5, 7, 8, 9, 10, 11, 12, 15, 17 12, 13, 14, 15	1, 5, 6, 7, 8, 9, 10,
SPCH 1321	2, 4, 5, 6, 7, 8, 9, 10, 13, 14	1, 5, 6, 7, 14
SOC 1301	1, 2, 5, 8, 9, 10, 11, 12, 15, 16, 17	4, 14
PHYS 1315	1, 2, 4, 10, 11, 12	–

Example for PSYC: Scans: Foundation Skills: 1, 2, 10, 11
                                                          Competencies: 4, 13

Syllabus Statements:

Disabilities Statement:

       Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

Non-Discrimination Statement:

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities.
The following person has been designated to handle inquiries regarding the non-discrimination policies:

Vice President for Student Affairs, South Plains College
1401 S. College Avenue, Box 5, Levelland, TX 79336
806-894-9611

Campus Concealed Carry Statement:

Campus Concealed Carry - Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at: (http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php)
Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses.
Report violations to the College Police Department at 806-716-2396 or 9-1-1.

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Plagiarism Declaration
Department of Nursing
South Plains College
(VNSG 1219)

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By signing this plagiarism declaration I acknowledge that I have received a copy of the honesty policy and been made aware that the penalty for plagiarism is dismissal from the program.

Examples of student plagiarism[1]

Copying material without quotes, in-text citations, and/or referencing
Paraphrasing content without in-text citation and/or referencing
Copying ideas, words, answers, exams, or shared work from others when individual work is required
Using another's paper in whole or in part
Allowing another student to use one's work
Claiming someone else's work is one's own
Resubmitting one's own coursework, when original work is required (self-plagiarism)
Falsifying references or bibliographies
Getting help from another person without faculty knowledge or approval
Purchasing, borrowing, or selling content with the intent of meeting an academic requirement for oneself or others

_____
Printed Name

_____
Signature

_____
Date

Smith, L. Conquering plagiarism in nursing education. *Nursing 2016*. 2016; 46(7):17-19.