

## COURSE POLICY STATEMENT – FALL 2017

COURSE TITLE: Developmental English ENGL 0302.204 and 0302.205  
INSTRUCTOR: Randy Wall DEPARTMENT: English  
OFFICE: Reese Campus; Bldg. 3; #313A PHONE: (806) 885-3048, x. 4633  
E-MAIL: rwall@southplainscollege.edu  
OFFICE HOURS: MW 8:30 – 9:30 (LC 125B); MW 12:15-1:00 (LC 125B); TR 8:30 - 9:30 (RC 313A); 12:15 – 1:00 (RC 313A); F 12:00 – 2:00 (LC 125B)

### ENGL 0302 Developmental English

#### Course Description:

ENGL 0302 is a course in developmental English for students based upon their score on the writing section of the TSI Assessment test or another placement test, or have already completed English 0301 with a C or better. The course is designed to prepare students for college-level English courses. The course is also designed to help prepare students to pass the writing section of the TSI Assessment test. ENGL 0302 provides practice in writing and revising various types of paragraphs and essays, as well as practice in critical thinking and analytical reading. It also provides a review of English grammar, focusing on spelling, punctuation, correct word choice, and various types of sentence construction, and covers major errors, such as fragments, run-on sentences, subject-verb agreement, and pronoun errors. This course will not satisfy graduation requirements.

Learning Outcomes: Upon the successful completion of this course, students will:

1. Compose a variety of paragraph- and essay-length texts that demonstrate clear focus, the logical development of ideas, and the use of appropriate language that advances the writer's purpose.
2. Determine and use effective approaches and rhetorical strategies for given writing situations.
3. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
4. Evaluate relevance and quality of ideas and information to formulate and develop a claim.
5. Develop and use effective revision strategies to strengthen the writer's ability to compose college-level writing assignments.
6. Edit writing to conform to the conventions of Standard English.

TEXT: *Evergreen*, 11th ed. Fawcett, Susan. Wadsworth Press.

Supplemental workbook (available at Reese Bookstore)

OTHER SUPPLIES: 4 Scantron cards (# 19641)

5 Blue Books

COURSE ATTENDANCE: Punctual and regular attendance is required of all students attending South Plains College. There are no excused absences. Students are responsible for all class work covered during absences from class, even in cases in which they are able to satisfy the instructor that the absence was unavoidable. Always consult your printed daily schedule to see what you missed during an absence. Any student who misses two weeks of classes may be dropped from this class.

CHEATING AND PLAGIARISM: Except in extreme cases, disciplinary action in cases of cheating and plagiarism will be handled by and at the discretion of the instructor and, if necessary, in consultation with the department chairperson. Depending on the nature and severity of the problem, individual instructors may assign penalties from zero for the assignment to an "F" in the course. Extreme cases may result in disciplinary action up to and including expulsion from South Plains College.

COURSE PERCENTAGES: Final course grades will be calculated as follows:

Exams	50%
Writing assignments	35%
Final Essay Exam	15%

**Any out-of-class writing assignments must be typed and double-spaced. All out-of-class essays and paragraphs must be completed and turned in at the start of class on the date due; otherwise, they will be penalized with deducted points as shown:**

**One class late -- 10 points deducted**

**After one class late – PAPERS NOT ACCEPTED**

**\*\*\*\* All in-class paragraphs and essays written for a grade must be written in a clean Blue Book and approved by me prior to beginning work on the essay. No additional time will be given on in-class writings.**

GRADING SCALE:

100-90=A	Superior
89-80=B	Good
79-70=C	Average
69-60=D	Poor
Below 60=F	Unacceptable

MAKE-UP TESTS AND ESSAYS: Students will have one week to make-up a major exam or in-class essay that was missed. Contact me to arrange a time. **Students will be permitted to make up only one exam and one in-class essay during the course of the semester.** Any other missed exams or in-class essays will be recorded as a "0."

ASSESSMENT OF THE GRADING CRITERIA: Essays may earn grades ranging from A to F based on the grading scale. Depending on the assignment, certain criteria may be weighed more than others, and the assignment may establish additional, more specific criteria. The quality of each of the criteria determines the letter grade. Not every essay will fit a single grade's description completely. Process assignments and drafts may be included in the final grade assessment.

DIVERSITY STATEMENT: "In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be." *South Plains College Catalogue*

## TEXAS LICENSE TO CARRY POLICY AT SOUTH PLAINS COLLEGE

Individuals possessing a valid Texas License to Carry weapons permit (LTC) will be permitted by state law to carry a concealed handgun into campus buildings. Please be aware of the following information:

- You must possess a License to Carry or the former Concealed Handgun License to lawfully carry on campus.
- Only handguns are permitted.
- You must conceal the firearm. It is still an offense to carry a firearm that is openly displayed on college property.
- The firearm must be on or about your person at all times (concealment in bags and purses is permitted if within your reach) or it must be locked in an approved safe or locked in your vehicle.
- Individuals are not required to disclose if they possess a firearm or an LTC to any person other than a commissioned peace officer. It is **not** recommended that faculty/staff request students disclose information as it pertains to LTC status.
- Accidental display of an appropriately carried firearm, such as the movement of clothing during natural activity, does not warrant panic, but Campus Police may be contacted if there is concern.

Firearms will not be permitted in certain areas, known as exclusionary zones, even with the proper license. Those zones are listed below:

- The Natatorium - This is the only permanent exclusionary zone.
- Certain facilities become exclusionary zones during certain events including:
  - Facilities in which an NCAA or NJCAA sanctioned college or UIL sanctioned high school sporting event is taking place. This does not include facilities in which an intermural sport is taking place.
  - Facilities in which a UIL sanctioned event, including an academic event, is currently taking place.
  - Offices in which a disciplinary hearing is being conducted.
  - Facilities currently utilized as a polling place.
  - Rooms in which a government meeting, or Board of Regents meeting is being conducted.

**ACCOMMODATIONS:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish special accommodations should notify the Disability Services Office early in the semester so that appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his or her disability to the Disability Services Office. For more information, call or visit the Disability Services Office through the Guidance and Counseling Centers at Reese Center (Building 8) 806-716-4606, or Levelland (Student Services Building) 806-716-2577.

COURSE GOALS/OBJECTIVES: English 0302 consists of two areas of focus: (1) writing, which also consists of grammatical and stylistic study, and (2) reading. In the study of the written word, rarely is writing isolated from reading since these are mirror processes. At the successful completion of this course, the student will be able to perform these skills:

Write essays structured with an introduction, body paragraphs, and a conclusion.

Write essays that convey information logically, clearly, and concisely

Write essays of at least 500-word length.

Proofread essays for grammatical, contextual, and spelling errors.

Recognize correct sentence structure, eliminating both sentence fragments and run-ons in writing.

Understand and utilize effective study and test-taking skills.

Work effectively on group assignments.

Successfully write an exit essay consisting of the writing portion of the Accuplacer or an equivalent test.

Read essays more critically.

Develop greater flexibility of thought through reading.

Apply logical thinking in analyzing and developing persuasive discourse.

## **Daily Schedule – Fall 2017 -- English 0302.204 and English 0302.205**

08/29 T – Overview syllabus  
08/31 R – Ch. 2 “Prewriting”; Ch. 3 “Writing Paragraphs”  
09/05 T – Ch. 3; topic sentence, introduction, conclusion, paragraphs (need supplemental packet)  
09/07 R – Ch. 7 “Description”; descriptive writing exercise  
09/12 T – Ch. 26 “The Simple Sentence”  
09/14 R - **In-class descriptive essay (Blue Book required)**  
09/19 T– Ch. 27 “Coordination and Subordination”  
09/21 R – Ch. 28 “Avoiding Sentence Errors”  
09/26 T -- Continue with "Coordination and Subordination"  
09/28 R - Review for exam  
10/03 T -- **Exam -- Chapters 26, 27, 28 (Scantron required)**  
10/05 R – Ch. 6 “Narration”; narrative writing exercise (1st line)  
10/10 T – **In-class narrative essay (Blue Book required)**  
10/12 R – Ch. 29 Present; Ch. 30 Past; Ch. 31 Past Participle  
10/17 T – Exam review  
10/19 R - **Exam – Chapters 29, 30, 31 (Scantron required)**  
10/24 T – Ch. 8 “Process”; process writing exercise  
10/26 R – Ch. 32 "Nouns"; Ch. 33 "Pronouns"  
10/31 T-- **In-class process essay (Blue Book required)**  
11/02 R – Complete Ch. 33 "Pronouns"; Ch. 35 "Adjectives and Adverbs"  
11/07 T – Review for exam  
11/09 R – **Exam Ch. 32, 33, 35 (Scantron required)**  
11/14 T – Ch. 10 “Comparison and Contrast”; C/C exercise  
11/16 R -- **In-class comparison/contrast essay (Blue Book required)**  
11/21 T – Ch. 36 "Apostrophes" and Ch. 37 "Commas"  
11/23 R – NO CLASS - THANKSGIVING  
11/28 T – Complete Ch. 37 "Commas"; Ch. 38 Mechanics  
11/30 R – Review Chapters 36, 37, 38  
12/05 T – **Exam – Chapters 36, 37, 38 (Scantron required)**  
12/07 R– Discussion of persuasive essay final

**Final Exam: (Blue Book required)**

**ENGL 0302.204 – Thursday, Dec 14, 10:15 – 12:15**

**ENGL 0302.205 – Tuesday, Dec 12, 1:00 – 3:00**