Instructor: Billy Alonzo

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Semester: Fall Semester 2019

Office hours: Monday: 1:15 - 2pm, 4:15 - 5pm, Tuesday: 9am - 10:45, and 4:15 - 5:15

Wednesday: 1:15pm – 2:15pm, Thursday: 9am – 10:45am and 1:15 – 2:15

Friday: 9:00 am - 12:00 noon, or by appt.

Class: COMM 2332.001 Radio and Television News Lab: You will have additional work outside of class Class meets: Monday & Wednesday: 9:00 – 10:45am

## General Information

Textbook: We do not use a textbook for this class. COMM 2332 is a very hands-on class that will allow you to apply the skills you have learned from previous video production and media writing classes. We will work on projects, and do live radio and video programs that will be streamed over the web.

Attendance Policy: The attendance policy in this class will be enforced. Students will begin the semester with 100 points for the semester for attendance. After 2 absences (excused or non-excused) from the class 10 points will be deducted from the 100points for each absence thereafter. After the 5<sup>th</sup> absence a student cannot pass this class. As mentioned above this class is a hands-on so attendance is very important in order to work on projects and participate in the work of the programs.

Grade Determination: The student's grade will be determined on the basis of their performance in class. It will include class attendance, in-class participation, and projects. Each activity will be weighted as follows:

Attendance	100 points
Participation	100 points
Attend a live broadcast	200 points
Projects	300 points
Live programs	300 points

Total Points 1000 points

Projects will NOT be accepted late. It will be very important to meet deadlines on projects and learn how to get work done in real work situation.

This is a communications and video class but I do not want students using cell phones during class or listening to music in class. Leave your Ipod/Mp3 players in your car or dorm room. I will ask nicely once to put it up after that I will take them up and return them at the end of class. All I ask is for respect in class of me and others in class. This is a learning environment not a place to enjoy your entertainment.

If you notice on your schedule a LAB is part of the class meaning that you will work on projects outside of class time. There is some outside of class time commitment for this class especially after the first couple of weeks. So the excuse "I do not have time to work on the project" will not be accepted. If you feel you cannot meet this requirement please re-think taking this class.

**Purpose of the course:** Preparation and analysis of news styles for the electronic media. This course will provide students with a general knowledge of the fundamentals of video production and the process of operating television and video equipment. Students will learn the process of planning for a television or video production. They will learn the preproduction, production, and post-production stages of videoing an event. The student will gain knowledge in operating field cameras, studio cameras, video machines, non-linear editing, basic lighting, audio for video, and computer-generated graphics. The student will understand how to tell a story visually.

**Course objective**: Upon successful completion of this course, the student will be able to demonstrate a working knowledge of the equipment used for video production in a studio or out in the field. The student will also have knowledge of the terminology used in the television and video industry, and the process of producing quality video productions.

**Disability Services:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Special Services Coordinator. For more information, call or visit the Special Services Office in the Student Services building, or call 894-9611 ext. 2529 or the Counseling Center at ext 2366.

**Diversity Statement:** In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

Class Expectations: This class is an upper level more advance class to enhance the student's knowledge of the live television and radio industry. The student should already have some basic understanding of how to use the equipment used in the broadcast communication industry. Students should be able to apply what skills they have learned in previous classes in this class to create content that is of better quality and meet deadlines given in the class.