

SOUTH PLAINS COLLEGE
COMMUNICATIONS DEPARTMENT

COURSE SYLLABUS COVER PAGE
SPANISH 2312
SECTION 328 (KPA)
SPRING 2017

INSTRUCTOR: DR. I-FAN KNOTTS

Course Syllabus
SPAN 2312 – Intermediate Spanish II

Department: Communication Department

Discipline: Spanish

Credit: 3 hours lecture, 2 hours lab

This is a core course for the Associate of Arts degree, and satisfies three hours of the 8 – 16 hour requirement for foreign language.

Prerequisites: SPAN 2311 with a “C” or better or instructor approval

Available Formats: conventional

Campus: Kingdom Preparatory Academy

Textbook: *Arriba Comunicación y Cultura*, 5th or 6th edition, Zayas-Bazán et.al, and “My Spanish Lab,” Pearson Prentice Hall. An ancillary program is also available at <http://www.prenhall.com/arriba/>

Reader: TBA

Supplies: Notebook, folder and Spanish English Dictionary

Course Specific Instructions: None

Course Description: A continuation of SPAN 2311, this course emphasizes continued language development and refinement incorporating grammar through extensive conversation, reading, and writing.

Course Purpose: The purpose of this course is formed by *Standards for Foreign Language Learning in the 21st Century*, focusing on the five general areas:

Communication *Communicate in Languages Other Than English*

Standard 1.1: Students engage in conversations, provide and obtain information, express feelings and emotions, and exchange opinions

Standard 1.2: Students understand and interpret written and spoken language on a variety of topics

Standard 1.3: Students present information, concepts, and ideas to an audience of listeners or readers on a variety of topics.

Cultures *Gain Knowledge and Understanding of Other Cultures*

Standard 2.1: Students demonstrate an understanding of the relationship between the practices and perspectives of the culture studied

Standard 2.2: Students demonstrate an understanding of the relationship between the products and perspectives of the culture studied

Connections *Connect with Other Disciplines and Acquire Information*

Standard 3.1: Students reinforce and further their knowledge of other disciplines through the foreign language 3

Standard 3.2: Students acquire information and recognize the distinctive viewpoints that are only available through the foreign language and its cultures

Comparisons *Develop Insight into the Nature of Language and Culture*

Standard 4.1: Students demonstrate understanding of the nature of language through comparisons of the language studied and their own

Standard 4.2: Students demonstrate understanding of the concept of culture through comparisons of the cultures studied and their own.

Communities *Participate in Multilingual Communities at Home & Around the World*

Standard 5.1: Students use the language both within and beyond the school setting

Standard 5.2: Students show evidence of becoming life-long learners by using the language for personal enjoyment and enrichment.

Course Requirements: Since this is a performance class, in order to maximize the potential to successfully complete this course, the student must attend and participate in all class meetings and complete all lab assignments and other homework in a timely manner.

Attendance Policy: *Attendance in this class is mandatory. Students with more than four absences will be dropped from the class with either an F or an X without further warning.*

Course Objectives: Upon completion of this course, the student should be able to demonstrate proficiency in the following areas:

1. Students will develop basic communication skills in the Spanish language, facilitating communication in Spanish, with native and non-native Spanish speakers.
2. Students will develop the four basic Spanish language skills of reading, writing, listening, and speaking.
3. Students will gain knowledge, understanding, and insight into the cultures in which the Spanish language is currently spoken or was spoken in the past.
4. Students will study and participate in cultural activities that will help them make the connection between the language they are learning and the places it is used throughout the world.
5. Students will develop skills to be able to follow oral and written directions, commands, and requests in the Spanish language, to answer questions and share information, feelings, emotions, likes and dislikes, and preferences.
6. Students will engage in oral and written communication to exchange essential and personal information about everyday topics, using culturally acceptable vocabulary, idiomatic expressions, and gestures.
7. Students will be able to identify key words or main ideas and make inferences from spoken and written passages about familiar topics.
8. Students will identify the sounds and structural patterns of the Spanish language.
9. Students will recognize words, phrases, idioms, and concepts that do not necessarily transfer directly from one language to another.
10. Students will be able to view, listen and read various forms of media that utilize Spanish and reflect the related cultures.

Diversity Statement -In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

Contacting your Instructor- Please feel free to contact me if you have questions or concerns about your progress in this class. If you will let me know in advance if you will have to miss class, arrangements can be made to turn in due assignments as they will not be accepted otherwise. You may reach me via e-mail at ichen@southplainscollege.edu. My office phone number is (806) 716-4037.

Student Learning Outcomes/Competencies: The student will be able to:

- 12.1 Discussing technology
- 12.2 Talking about what will happen and what has happened
- 12.3 Talking about the environment
- 12.4 Talking about what could happen
- 12.5 Giving and following instructions and commands
- 13.1 Talking about means of communication; newspaper, television, and radio
- 13.2 Hypothesizing
- 13.3 Expressing possession
- 13.4 Discussing movies and entertainment
- 13.5 Talking about what will have happened in the future
- 13.6 Talking about what would have happened in the past
- 14.1 Talking about music, art, and dance
- 14.2 Expressing how long something has been going on or how long ago it was completed
- 14.3 Talking about what had happened before another past action or event
- 14.4 Talking about fashion
- 14.5 Conjecturing about what would have been if something different had happened
- 15.1 Talking about world problems and possible solutions
- 15.2 Describing existent and nonexistent people and things
- 15.3 Providing additional information
- 15.4 Expressing political points of view and identifying types of government
- 15.5 Discussing current political topics
- 15.6 Describing unplanned events

SOUTH PLAINS COLLEGE
ARTS & SCIENCES—DEPARTMENT OF COMMUNICATIONS
SPANISH 2312 COURSE SYLLABUS

Professor: Dr. I-Fan KNOTTS
Office: Reese Center Building 8, Room 826C
Telephone: (806) 716-4037
Office hrs: TBA-Please see MSL: Course Materials
E-mail: ichen@southplainscollege.edu

Required Materials: You can find these at the SPC bookstore or check online through the various vendors or directly from the publisher at www.myspanishlab.com

1. TEXTBOOK: ¡Arriba! Comunicación y Cultura 6th Ed. by Zayas-Bazán, Bacon & Nibert.
 - (a) Textbook (Comunicación y Cultura), and
 - (b) On-line workbook access code for (MySpanishlab-MSL)
2. READER: *La casa embrujada* by Arturo de Rosa

Additional Information:

This course is founded on interaction, communication, and culture; and is geared at improving all aspects of Spanish language: speaking, listening, reading, writing and knowledge of the Hispanic culture. According to the South Plains College's New Student Experience-Advising Information, "generally, a student enrolled in academic courses needs 2 hours of preparation outside of class for each hour of classroom instruction". **It is required that students have access to the internet for this course.** SPC has lab facilities available for students' usage.

Grading Procedure:

Written Exams/ Compositions/ Essays/ Auditory exams 30%
Oral/Auditory (exams, dialogues, presentations) 30%
Daily Grades (HW, MSL, quizzes, participation, classwork) . . . 20%
Final Exams (Oral 10% and Written 15%) 20%

Grading Scale:

A=100-90
B=89-80
C=79-70
D=69-60
F=59 – below

Expectations and Policies:

- A. **Daily Grades** are composed of *three* major components: (1) Assignments, (2) Quizzes, and (3) Class Participation and Class work. **NO make-ups will be allowed in this category!**
 1. **Assignments** will be announced in class and will be due on the dates indicated. Always check with MySpanishLab website for required online assignments and datelines. All assignments are due at the beginning of the class period or the due dates indicated. Assignments may be exercises from textbook, worksheets, hand-outs, and MSL (which stands for MySpanishLab: www.myspanishlab.com —an online textbook/ workbook with listening comprehension, vocabulary, grammar, conversation, reading exercises, videos, games, practice tests, cultural practices, etc.). It is your responsibility to make sure that assignments are submitted/turned in on time and that you complete future assignments even if you are absent. If you cannot attend class, you may have someone bring your work to class or to my office (before class) in order to receive credit for it. There will be NO make-ups nor will any late assignments be accepted. **Note:** *Only Complete and accurate assignments will be graded. Do not leave any section of your assignment incomplete. If you need assistance, contact Dr. Knotts during office hours. NOTE: Dr. Knotts will NOT respond to e-mail requesting missed class work and/or homework assignment due to absences. Contact a fellow student instead.*
 2. **Quizzes** will cover grammar, vocabulary, pronunciation, conversation, reading, listening comprehension from the required textual materials and from any additional material presented in class. These are online quizzes and must be submitted on or before due dates. There will be NO make-ups on any quizzes, no exceptions. Check your calendar on MSL website closely for due dates.

3. **Class Participation and Class-work** grades are collected randomly throughout the semester at the professor's discretion. Students are required to participate actively in classroom activities. If you are not in class for any reason, you will not receive a grade! There will be NO make-ups on any participation/ class work grades due to tardy, leaving early or any type of absences, no exceptions.

B. Oral/Auditory Exams/Dialogues/Presentations. Active participation in class will help prepare you for the oral and listening comprehension exams as they will consist of questions and discussions from the textbook and "situations" practiced in class, exercises from MSL and Reading Accuracy Assessments—where students are required to read a passage of Spanish text out loud clearly and concisely. All conducted in Spanish. More information will follow. See make-up policy below.

C. Written Exams and Compositions/Essays. Written exams are comprehensive and mandatory and will test reading, writing, culture, listening skills and your ability to use grammar and vocabulary in communicative situations. You are required to write essays/compositions in SPANISH along with the written exams. Active participation in class along with the practices and exercises from MSL will help to prepare you to succeed in this course. See make-up policy below.

D. Final Exams. There are two parts: (1) Final Oral Exam and (2) Final Written Exam.

1. **Final Oral Exam:** is mandatory and required from all students. It is an oral presentation based on the topics presented in class. All conducted in Spanish with the difficulty level of (Chapter 15). You may be assigned into a group of two to prepare and to work on this task or you may work by yourself. You are encouraged to bring props and you will be graded based on your presentation, preparation, performance, and comprehension by your peers and your professor. You will be given more information at a later date. See make-up policy.
2. **Final Written Exam:** all students are required to take this comprehensive final written exam unless you meet the following requirements: (1) *an overall average of 70.0 or higher (including the Final Oral Exam)* and (2) *no more than 3 absences (regardless of the type of absence) incurred in this class, no exceptions.*

E. Attendance Policy. Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus. For this class, *Students with more than four absences may be dropped from the class with an F or an X without further warning.*

You are expected to be on time and to remain the entire class period. If you leave prior to the dismissal of class you will be counted absent. Three tardies will constitute an absence. Attendance will be taken at the beginning of each class period. If you leave class early, or arrive late, you may not receive credit for a quiz, test, in-class activities, worksheets, participation or homework collected that day. Missing class the day before will not be accepted as an excuse for not being prepared when you return. Class participation and attendance are required because they are of greatest importance to success in a foreign language class. Failure to attend a class always results in missed opportunity to hear and speak Spanish, and will have a negative impact on your performance on evaluations. Obviously, if you are not in class, you are unable to participate and learn from the instruction. Attendance will be recorded and filed in the Registrar's office. For more information, see SPC Student Guide. The last day to drop a course and receive "W" is April 27, 2017.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting. **You are responsible for all class work covered during absences from class, even in cases in which you are able to satisfy the professor that the absence was unavoidable. An absence is considered unavoidable if it is due to (1) an illness—with proper documentation provided from the doctor's office, or (2) a college related/**

sponsored activity—with a letter from the organization stating the requirement of your presence in advance, or (3) being called to active military service, or (4) an emergency—at the discretion of the professor.

Students who enroll in a course but have “Never Attended” by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of “X” or “F” as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and **it is the student’s responsibility to be aware of that policy.**

It is the student’s responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

Make-Up Work Policy. There will be absolutely no make-ups on any grades for assignments, quizzes, class participation and/or class-work. If you miss an exam (written/composition, oral or auditory) due to a verifiable unavoidable absence you may be allowed to take the make-up exam; however, it may be in a different format or with a different topic than previously announced and practiced in class, and must be taken at the discretion of the professor. *You must contact Dr. Knotts within one week from the date of your absence in order to be considered for a make-up; otherwise, you will receive a zero for the missed exam.

Class Conduct. It is my belief that learning best occurs in a supportive and respectful atmosphere. Students are expected to assist in maintaining a classroom environment that is conducive to learning. When you enroll at South Plains College, you accept the rules and regulations prescribed by the College and it is your obligation to be familiar with the standards of conduct. In order to assure that all students have an opportunity to benefit from time spent in class, unless otherwise approved by the instructor, during class time student are prohibited from engaging in any other form of distraction. Inappropriate behavior in the classroom shall result, minimally in a request to leave class and be counted ABSENT for that day. Troublesome behavior may be classified as anything that disturbs the instructor or the students during the class period. Listed below are a few examples of troublesome behavior in the classroom:

- Eating, drinking or usage of tobacco products, (bottled waters allowed in the classroom only),
- Usage of cell phones,
- Displaying of anger or aggression,
- Excessive tardiness and/or leaving class early,
- Playing games or working on other projects during class,
- Making rude and/ or offensive remarks,
- Overt inattentiveness,
- Sleeping,
- Talking and visiting with classmates during a lecture,
- Vandalizing school property

If problem persists, you will be removed from this course with a grade of WF (withdrawn failing). See Student Guide or the SPC General Catalog.

Academic Integrity. Cheating and plagiarism constitute serious offenses and will not be tolerated. Examples: for this class, the *use of online translators/websites for written assignments is considered cheating and copying other students’ homework is considered plagiarism.* You will be dropped from the course with a grade of F. (Refer to the SPC Student Guide and the General Catalog).

ADA Statement. Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit

the Disability Services Office at Levelland Student Health & Wellness Center 806-716-2577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-716-2529. ***It is important to note that no requirement exists that accommodations be made unless appropriate verification from the Disability Services Office has been provided to the professor.

IMPORTANT ADDITIONAL INFORMATION:

All SPC students have been provided with an e-mail account via SPC's website and will be used as the primary channel for official communication in this class. Do not use the e-mail system in MySpanishLab.

For more information, go to <http://www.southplainscollege.edu> or refer to the student guide and catalog.

MSL <http://myspanishlab.com> ENROLLING IN A NEW SEMESTER: STUDENT

STEP 1: BEFORE YOU ENROLL (VERY IMPORTANT!)

1. Visit <http://myspanishlab.com> and click on **Browser Tune-up** to confirm that you have met the Systems Requirements. You may need to go under **Tools** and access the **Internet Options** to delete cookies for MSL to work properly.
2. Confirm that you have the following needed to register:
 - a. **VALID EMAIL ADDRESS**
 - b. **INSTRUCTOR'S COURSE ID: CRSKLHX-493203**

STEP 2: ENROLLING IN YOUR NEW COURSE

1. Click on the **Students** button under **First time users** at <http://myspanishlab.com>.
2. Click on **I already have an access code** or click on **need to purchase the access code online** and follow the prompts. Read the online policy and click on **I accept** to continue.
3. When prompted, enter your school's zip code – Reese 79416
4. Create your account as follows:
 - a) Type in your name and your valid email address
 - b) Select school or select "other" and enter school's name, city and state.
 - c) Create login name and password
 - d) On the "*My Courses*" page, click on the **Enroll in a Course** button.
 - e) Type the Course ID listed above in the box and click **Next**.
 - f) **Confirm Course** screen; verify that the CourseID you entered matches your instructor's course. Click the **Next** button.
 - g) **Summary** screen, confirm the information is correct and then click **Enter Course Now** button to enter your instructor's course. This course name should now appear on your "course list."

STEP 3: YOU ARE NOW READY TO BEGIN. Click on course name to open.

VERY IMPORTANT Please check your time zone. Make sure it is set for **Central Standard Time**. All assignments are due at **11:59pm**. If your alarm clock appears elsewhere, your time zone is set incorrectly (by default, it is set for **Eastern Time Zone**).

CALENDARIO TENTATIVO 2017 SPAN 2312.328 (2:30pm-3:45pm)

wk 1 1/16 1/18	-MLK HOLIDAY SPC -Intro/Review if needed (old stuff)	wk9 3/20 3/22	-Continue with Ch. 14
wk 2 1/23 1/25	-Begin w/Ch.12 Voc 2 nd Part -Ch. 12 (future & conditional tenses)	wk10 3/27 3/29	-Finish with Ch. 14; Review -Written Exam #3 (ch.14)
wk 3 1/30 2/1	-Continue with Ch. 12 -Finish & Review for exam Ch.12	wk11 4/3 4/5	-Oral Exam#3 (Begin Ch. 15) -Cont'd Ch.15 (*Oral Final Exam Info.*)
wk 4 2/6 2/8	--Written Exam#1 (ch.12) --Oral Exam #1	wk12 4/10 4/12	KPA Senior Retreat? -Continue Ch. 15
wk 5 2/13 2/15	-Begin Ch. 13	wk13 4/17 4/19	-EASTER HOLIDAY SPC -Cont'd Ch.15
wk 6 2/20 2/22	-Continue Ch. 13	wk14 4/24 4/26	-Finish w/Ch.15/ Review -Oral Exam#4 (Ch.15)
wk 7 2/27 3/1	-Finish Ch. 13; Review -Written#2 (Ch. 13)	wk15 5/1 5/3	-Written Exam#4 (Ch. 15) -Oral Final Exam-Presentation
wk 8 3/6 3/8	-Oral Exam#2, Begin Ch. 14 -Cont'd Ch.14	wk16	FINAL EXAMINATION WEEK Written Final Exam TBA-link unavailable at this time! ☹
3/13 to 3/17	SPRING BREAK WEEK!		Other Important Dates: March 13-17 Spring Break April 17 Easter Holiday April 27 Last Day to DROP a class

**Except for the Final Exam date, the above schedule is subject to changes that the professor may, at her sole discretion, deem pertinent to accommodate the specific requirements of the course.*

**ASSIGNMENTS from the READER: TBA—Check classroom board daily.*

SOUTH PLAINS COLLEGE – REESE CENTER
Safety and Security Regulations

Severe Weather Procedures

In the event of severe weather or tornado warnings, individuals should seek the safest possible location in a building away from doors, windows and exterior walls. Persons should crouch and face interior walls with their hands behind their heads and heads between their knees.

1. Do not leave the building.
2. Stay away from glass (windows and doors).
3. Avoid outside walls.
4. Go to ground-level floors in multi-story buildings.
5. Go to interior rooms without windows.
6. Never open windows or doors.
7. Stay out of autos – do not try to evade a tornado in an auto.
8. **Anyone** receiving a “Tornado Warning” should alert others in the building.
9. If you suspect we are in a path of a tornado, take the above actions.

Emergency Shelter Locations

Bldg 1 – Primary: Rm. 119 and both bathrooms. Secondary: 107, 109, 112, 113

Bldg 2 – Primary: Rms. 203, 206, 212. Secondary: 208

Bldg 3 – Primary: Rms. 304, 306, 308, 319, 321, 323, Secondary: 310, 325

Bldg 4 – Primary: Rms. 404, 406, 408, Secondary: 452 A, B, C, D, E

Bldg 5 – Primary: Rms. 511, 508. Secondary: 513.

Bldg 6 – Primary: Restrooms. Secondary: Rm. 605

Bldg 8 – Primary: Rms. 822 A, B, 830 A, B, 832. Secondary: 827, 828, 829, Restrooms.

Escort Service

Escort service by SPC Campus Police is available upon request. When a student desires escort from a classroom building to his/her car, the campus police should be contacted by the student or the instructor. (Ext. 2923 or 893-5705)

Emergency Phone Numbers

Red Phone provides direct connection to 911

Campus Police – Ext. 2923 or 893-5705

Suicide Intervention Hotline – 765-8393

Rape Crisis Center – 763-7273 or 763-3232

Women’s Protective Services – 747-6491

Campus Closing – Classes Cancelled or Delayed

If severe weather, ice and/or snow, requires the Reese Center campus to close a notice will be televised by the Lubbock TV stations.