

Reese Campus

## Course Syllabus

COURSE: EMSP 1167.200 (1:0:4) Clinical – Emergency Medical Technology/Technician  
SEMESTER: Summer 2014  
CLASS TIMES: Arranged  
INSTRUCTOR: Craig Williams  
OFFICE: Reese Center, Building 5, Room 517B  
OFFICE HOURS: Arranged  
OFFICE PHONE: 806-716-4627  
E-MAIL: [twilliams@southplainscollege.edu](mailto:twilliams@southplainscollege.edu)

*"South Plains College improves each student's life."*

### GENERAL COURSE INFORMATION

#### COURSE DESCRIPTION

This course is a basic, intermediate or advanced type of health professions work-based instruction that helps students synthesize new knowledge, apply previous knowledge, or gain experience managing the workflow. Practical experience is simultaneously related to theory. Close and/or direct supervision is provided by the clinical professional (faculty or preceptor), generally in a clinical setting. Clinical education is an unpaid learning experience. This is a basic clinical experience.

#### STUDENT LEARNING OUTCOMES

Students will possess:

1. Provide care for the emergency patient in the pre-hospital setting.
2. Work as a team with other EMS care providers in the pre-hospital setting.
3. Use decision-making and critical thinking skills to determine the healthcare needs of the pre-hospital patient
4. Plan treatment and initial care procedures to promote and maintain the healthcare needs in an emergency situation.
5. Place the patient's welfare, comfort, and privacy first when planning and implementing initial care.

**COURSE OBJECTIVES** - Outline form (C-1, C- 3, C-5, C-6, C-7, C-9, C-10, C-11, C-12, C-13, C-14, C-16, C-18, C-20; F-1, F-2, F-3 ,F-4, F-5, F-6, F-7, F-8, F-9, F-11, F-12, F-13, F-14, F-16, F-17)

#### EVALUATION METHODS

It is imperative that you attend your clinical rotations when you are scheduled. If you need to cancel a rotation you can do this online the Thursday prior to the scheduled rotation. If it is closer than this for this clinical you will need to contact Terry Hale, EMS Clinical Coordinator or course instructor via email or phone:

[thale@southplainscollege.edu](mailto:thale@southplainscollege.edu) (806) 716- 4627  
[twilliams@southplainscollege.edu](mailto:twilliams@southplainscollege.edu) (806) 716-4802

Should you not appear for a rotation without prior notification of the clinical coordinator this will count as a clinical absence. Dropped and missed rotation will have direct impact on your grade as follows:

0-3 = A  
4-6 = B  
7-9 = C  
10-12 = D  
13 or more = F

Additionally, the minimum required clinical rotations must be completed by the end of the semester. If the minimum required clinicals are not completed by the end of the semester and prior arrangements are not made with the clinical coordinator or class instructor your grade will be an "F".

## ACADEMIC INTEGRITY

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

**Cheating** - Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in the office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of coursework. This applies to quizzes of whatever length, as well as final examinations, to daily reports and to term papers.

**Plagiarism** - Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from themes, reports or other writings of a fellow student, is guilty of plagiarism.

## SCANS and FOUNDATION SKILLS

Refer also to Course Objectives. SCANS and Foundation Skills attached.

## VERIFICATION OF WORKPLACE COMPETENCIES - CAPSTONE EXPERIENCE

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### SPECIFIC COURSE INFORMATION

#### TEXT AND MATERIALS

No text is required for this course.

**BLACKBOARD** - Blackboard is an e-Education platform designed to enable educational innovations everywhere by connecting people and technology. This educational tool will be used in this course throughout the semester.

#### ATTENDANCE POLICY

We are restrained on determining your clinical attendance policy by the state and national accreditation standards, as well as requirements of our clinical sites. Therefore, clinical absences **will** affect your clinical grade as described in the grading policy. ***If you have 2 NO Call No Shows at either the hospital or Ambulance you will Be Dismissed with an F.*** It is important that you complete all clinical paperwork within 48 hours of your clinical. To ensure this, paperwork is due to the Clinical Coordinator or Department Secretary by the end of the 14<sup>th</sup> calendar day after the clinical was completed. **The last day to complete clinical rotations date will be set by instructor at start of clinical rotations.**

#### CLINICAL REQUIREMENTS

A **minimum** of the following must be completed before the end of the semester:

Field Externship      120-200 hours

Students, who do not meet these requirements in the minimum required hours, will be required to schedule additional rotations. Also, with input from clinical preceptors students may be required to schedule additional rotations if they have not yet demonstrated competences in the required objectives. In the event that additional requirements are needed you will be required to meet with the Clinical Coordinator and discuss specific requirements.

**CLINICAL SCHEDULING** - You will be responsible for scheduling all of your clinical through the online scheduling system, FISDAP, which is being used by the program. Required clinical rotations are listed in your course manual. Unscheduled clinical rotations may NOT be counted towards satisfying your course requirements. Repeated failure to follow program requirements regarding clinical may result in dismissal from the program.

**GRADING POLICY** - Grades in this course will be determined using the following criteria:  
Your clinical grade will be determined by your participation in your clinical rotations and accuracy of paperwork, attendance, completing paperwork on time, neatness, and informational content.

**Withdrawing** - You have the responsibility to formally withdraw from a course if you determine that you are not going to be able to complete the program. If you fail to do so you will receive a failing grade. You must drop the class according to the procedures outlined in the South Plains College General Catalog.

#### **COMMUNICATION POLICY**

- Electronic communication between instructor and students in this course will utilize the South Plains College “My SPC” and email systems. Instructor will not initiate communication using private email accounts. Students are encouraged to check SPC email on a regular basis.
- **FACEBOOK:**  
The <https://www.facebook.com/SPCEMSprogram> . In addition to the South Plains College websites, this Facebook page will be used to keep students up-to-date on program activities, weather delays, South Plains College announcements and will help with program recruitment. “Liking” the South Plains College EMS Program Facebook page is not mandatory, nor are personal Facebook accounts in order to access this page.

#### **STUDENT CONDUCT**

- Students in this class are expected to abide by the standards of student conduct as defined in the SPC Student Guide pages 11-14.

#### **SPECIAL REQUIREMENTS**

- **Cell Phones** – Cell phones are to be turned OFF during scheduled class periods, unless prior approval has been given from the instructor. This includes text messaging. Cell phones are to be used outside the classroom only.

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### **ACCOMMODATIONS**

#### **DIVERSITY STATEMENT**

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

#### **DISABILITIES STATEMENT**

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Coordinator of Special Services. For more information, call or visit the Special Services Office in rooms 809 and 811, Reese Center Building 8, (806) 885-3048 ext. 4654.

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## FOUNDATION SKILLS

### **BASIC SKILLS—Reads, Writes, Performs Arithmetic and Mathematical Operations, Listens and Speaks**

F-1 Reading—locates, understands, and interprets written information in prose and in documents such as manuals, graphs, and schedules.

F-2 Writing—communicates thoughts, ideas, information and messages in writing and creates documents such as letters, directions, manuals, reports, graphs, and flow charts.

F-3 Arithmetic—performs basic computations; uses basic numerical concepts such as whole numbers, etc.

F-4 Mathematics—approaches practical problems by choosing appropriately from a variety of mathematical techniques.

F-5 Listening—receives, attends to, interprets, and responds to verbal messages and other cues.

F-6 Speaking—organizes ideas and communicates orally.

### **THINKING SKILLS—Thinks Creatively, Makes Decisions, Solves Problems, Visualizes and Knows How to Learn and Reason**

F-7 Creative Thinking—generates new ideas.

F-8 Decision-Making—specifies goals and constraints, generates alternatives, considers risks, evaluates and chooses best alternative.

F-9 Problem Solving—recognizes problems, devises and implements plan of action.

F-10 Seeing Things in the Mind's Eye—organizes and processes symbols, pictures, graphs, objects, and other information.

F-11 Knowing How to Learn—uses efficient learning techniques to acquire and apply new knowledge and skills.

F-12 Reasoning—discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem.

### **PERSONAL QUALITIES—Displays Responsibility, Self-Esteem, Sociability, Self-Management, Integrity and Honesty**

F-13 Responsibility—exerts a high level of effort and perseveres towards goal attainment.

F-14 Self-Esteem—believes in own self-worth and maintains a positive view of self.

F-15 Sociability—demonstrates understanding, friendliness, adaptability, empathy and politeness in group settings.

F-16 Self-Management—assesses self accurately, sets personal goals, monitors progress and exhibits self-control.

F-17 Integrity/Honesty—chooses ethical courses of action.

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## SCANS COMPETENCIES

C-1 **TIME** - Selects goal - relevant activities, ranks them, allocates time, prepares and follows schedules.

C-2 **MONEY** - Uses or prepares budgets, makes forecasts, keeps records and makes adjustments to meet objectives.

C-3 **MATERIALS AND FACILITIES** - Acquires, stores, allocates, and uses materials or space efficiently.

C-4 **HUMAN RESOURCES** - Assesses skills and distributes work accordingly, evaluates performances and provides feedback.

### **INFORMATION - Acquires and Uses Information**

C-5 Acquires and evaluates information.

C-6 Organizes and maintains information.

C-7 Interprets and communicates information.

C-8 Uses computers to process information.

### **INTERPERSONAL—Works With Others**

C-9 Participates as a member of a team and contributes to group effort.

C-10 Teaches others new skills.

C-11 Serves Clients/Customers—works to satisfy customer's expectations.

C-12 Exercises Leadership—communicates ideas to justify position, persuades and convinces others, responsibly challenges existing procedures and policies.

C-13 Negotiates—works toward agreements involving exchanges of resources; resolves divergent interests.

C-14 Works With Diversity—works well with men and women from diverse backgrounds.

### **SYSTEMS—Understands Complex Interrelationships**

C-15 Understands Systems—knows how social, organizational, and technological systems work and operates effectively with them.

C-16 Monitors and Corrects Performance—distinguishes trends, predicts impacts on system operations, diagnoses systems performance and corrects malfunctions.

C-17 Improves or Designs Systems—suggests modifications to existing systems and develops new or alternative systems to improve performance.

### **TECHNOLOGY—Works with a Variety of Technologies**

C-18 Selects Technology—chooses procedures, tools, or equipment, including computers and related technologies.

C-19 Applies Technology to Task—understands overall intent and proper procedures for setup and operation of equipment.

C-20 Maintains and Troubleshoots Equipment—prevents, identifies, or solves problems with equipment, including computers and other technologies.



I \_\_\_\_\_ have received and read a copy of the Syllabus for **EMSP 1167**. I understand the syllabus and will comply with all requirements listed within this document.

\_\_\_\_\_  
Signature

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Date