

COURSE SYLLABUS

RNSG 2121 (1:1:0)

MANAGEMENT OF CLIENT CARE

ASSOCIATE DEGREE NURSING PROGRAM

DEPARTMENT OF NURSING

HEALTH OCCUPATIONS DIVISION

LEVELLAND CAMPUS

SOUTH PLAINS COLLEGE

FALL 2018/SPRING 2019

Campus:
Levelland

COURSE SYLLABUS

COURSE TITLE: RNSG 2121 Nursing Management of Client Care
INSTRUCTOR: Jill Pitts, RNC, MSN

OFFICE LOCATION AND PHONE/E-MAIL: AH 107F; 716-2385 (office); 787-0997 (cell)

OFFICE HOURS: Posted on the instructor's door.

SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE

.....

I. GENERAL COURSE INFORMATION

A. Course Description

This course includes the exploration of leadership and management principles applicable to the role of the nurse as a member of the profession, a provider of patient-centered care, a patient safety advocate, and a member of the health care team. Content also includes the application of knowledge, judgment, skills, and professional values within a legal / ethical framework. Utilization of the nursing and management processes through critical thinking and problem-solving activities will help emphasize accountability, collaboration, delegation and advocacy and will help the student in making appropriate decisions. Nursing inquiry, synthesis of ideas, and completion of projects will inspire new directions for the nursing profession.

B. Course Learning Objectives (Level III)

Upon satisfactory completion of RNSG 2121, the student will meet the Student Learning Outcomes (SLO) for Level IV and progress toward meeting the SPC ADN Program Graduate Outcomes (GO), Texas BON "Differentiated Essential Competencies" 2010 (DECS) and the "Secretary's Commission on Attaining Necessary Skills" (SCANS) Competencies

C. Course Competencies

Successful completion of this course requires a grade of "C" or better; satisfactory total grade point average on examinations and assignments, satisfactory achievement of unit objectives.

D. Accountability

You are nearing graduation. You are about to obtain all rights, responsibilities and privileges of a professional nurse. A first step in demonstrating your accountability is being responsible for your professional growth. You are responsible in completing satisfactorily each objective and assignment. You are responsible in turning your assignments in to the instructor on or before the due date.

E. Academic Integrity

Refer to the SPC College Catalog. Also refer to the SPC ADN Nursing student handbook “Honesty Policy”. This policy covers testing violations, record falsification violations and plagiarism violations. Plagiarism violations will result in dismissal from the ADN Program.

Examples of student plagiarism¹

- Copying material without quotes, in-text citations, and/or referencing
- Paraphrasing content without in-text citation and/or referencing
- Copying ideas, words, answers, exams, or shared work from others when individual work is required
- Using another’s paper in whole or in part
- Allowing another student to use one’s work
- Claiming someone else’s work is one’s own
- Resubmitting one’s own coursework, when original work is required (self-plagiarism)
- Falsifying references or bibliographies
- Getting help from another person without faculty knowledge or approval
- Purchasing, borrowing, or selling content with the intent of meeting an academic requirement for oneself or others

F. Verification of Workplace Competencies

External learning experiences (clinicals) provide workplace setting in which students apply content and strategies related to program theory and management of the workflow. Successful completion of the Essential Competencies Graduates of Texas Diploma/Associate Degree Nursing Programs (DEC's) statements at the level specified and correlated with Graduate Outcomes will allow the student to graduate from the program. Upon successful completion of the program students will be eligible to apply to take the state board exam (NCLEX) for registered nurse licensure.

II. SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS

A. TEXTBOOKS AND OTHER MATERIALS

Required Texts

RNSG 2121.001 Syllabus

Marquis, B.L. & Haston, C.J.; Leadership Roles & Management Functions in Nursing: Theory and application (9th ed.) Philadelphia: Lippincott, Williams, & Wilkins.

ATI Leadership & Management Booklet

B Grading Criteria

1. The student's course grade will include a resume 20%; Clinical leadership exercise 30%; Exams (4 exams) 40 %; Leadership ATI 10%.
Each Exam will consist of 20 questions (see Blackboard for more information) Only ONE exam may be taken on each scheduled exam date.
You may work at your own pace, but all exams must be completed by the last scheduled date for the semester.
2. The ATI Leadership Exam will receive a score based on the level achieved.
(Level 3=95; Level 2=85; Level 1=70; Below Level 1 = 60)
3. A student must receive a minimum grade of "C" to pass.
4. Grading scales:

| |
|----------------|
| A = 90 - 100 |
| B = 80 - 89.99 |
| C = 77 – 79.99 |
| D = 60 – 76.99 |
| F = below 60 |
5. Late assignments will be docked 5 points per day and if not turned in within one week of the due date, then a grade of zero will be assigned.

C. Special Requirement

Pre-requisite: BIOL 2402, BIOL 2420, RNSG 1513, RNSG 1160, RNSG 1115, RNSG 1160, RNSG 1115, RNSG 1441, RNSG 2460, (OR RNSG 2307, 2260).
RNSG 2213, RNSG 2204 with a "C" or better in each.
Course grade of "C" or better is required to pass.

D. Attendance

It is expected that the student will attend all class activities. If more than 4 hours of the class are missed the student will receive a grade of "D".

III. COURSE OUTLINE CONTENT

Unit I: The Critical Triad: Decision making, Management and Leadership

Unit III: Roles and Functions in Planning

Unit IV: Roles and Functions in Organizing

Unit V: Roles and Functions in Staffing

Unit VI: Roles and Functions in Directing

Unit VII: Roles and Functions in Controlling

IV ACCOMMODATIONS

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Special Services Coordinator. For more information, call or visit the Special Services Office in the Student Services Building, 894-9611 ext. 2529, 2530.

RESUME GUIDELINES (see text for example and more information)

Keep it short and simple. Be concise. Limiting to 1 page is best, but if you have a long work history you might need 2 pages. A spread out 2 page resume is easier to read than a crowded 1 page.

CAPITALIZE and **BOLD** section headings—for example: **OBJECTIVE, EDUCATION, WORK EXPERIENCE, SKILLS, AWARDS, ORGANIZATIONS, REFERENCES** statement (don't include a list of references in your resume).

Use bullets, dots, or an asterisk (*) to separate one item from another--EG. To list skills, duties, responsibilities.

Keep sentences short--start skills with **action** verbs. Show results. Qualify your on-the-job accomplishments.

Do not write in paragraphs.

Use simple every day language. Try not to use abbreviations.

Be specific. Don't be wordy. Don't exaggerate. **Avoid using "I"**.

Use font style-Times New Roman OR Arial, font size-12 point.

Use one-inch margins.

Single space within sections.

Proof read for spelling errors.

Must be neat and open, not cluttered appearance.

Don't be cute with fancy layout. Do NOT use fancy lines or font.

Create a resume to fit the job you are after.

Don't include frivolous information such as marital status, high school information, pictures, etc.

Don't use the label, "Resume"

List work in chronological order with most current position first.

****You will submit the resume through Blackboard for grading. Keep in mind that if you were to print it for use with employers you would use 8.5" by 11" paper. White, ivory, gray paper is acceptable, but avoid flashy paper. Don't use legal size paper or erasable-bond paper. If the resume covers two (2) pages, leave it unstapled when submitting to an employer.**