

# **COURSE SYLLABUS**

MUSC 1330

## **Computer Music Notation**

Commercial Music Program

Creative Arts Department

Technical Education Division

Levelland Campus

South Plains College

[Semester Year]

## SCANS COMPETENCIES

### RESOURCES - Identifies, organizes, plans and allocates resources.

- C-1 A TIME –Selects goal – relevant activity, ranks them allocates time, and prepares and follows schedules.
- C-2 MONEY - Uses or prepares budgets, makes forecasts, keeps records, and makes adjustments to meet objectives
- C-3 MATERIALS & FACILITIES - Acquires, stores, allocates, and uses materials or space efficiently.
- C-4 HUMAN RESOURCES – Assesses skills and distributes work accordingly, evaluates performances and provides feedback

### INFORMATION – Acquires and Uses Information

- C-5 Acquires and evaluates information.
- C-6 Organizes and maintains information
- C-7 Interprets and communicates information.
- C-8 Uses computers to Process information.

### INTERPERSONAL - Works with others

- C-9 Participates as members of a team and contributes to group effort.
- C-10 Teaches others new skills
- C-11 Serves clients/customers – works to satisfy customer’s expectations
- C-12 Exercises leadership – communicates ideas to justify position, persuades and convinces others, responsibly challenges existing procedures and policies
- C-13 Negotiates – Works toward agreements involving exchanges of resources resolves divergent interests
- C-14 Works with Diversity – Works well with men and women from diverse backgrounds

### SYSTEMS – Understands Complex Interrelationships

- C-15 Understands Systems – Knows how social, organizational, and technological systems work and operates effectively with them
- C-16 Monitors and Correct Performance – Distinguishes trends, predicts impacts on system operations, diagnoses systems performance and corrects malfunctions
- C-17 Improves or Designs Systems – Suggests modifications to existing systems and develops new or alternative systems to improve performance

### TECHNOLOGY – Works with a variety of technologies

- C-18 Selects Technology – Chooses procedures, tools, or equipment including computers and related technologies
- C-19 Applies Technology to Task-Understands overall intent and proper procedures for setup and operation of equipment
- C-20 Maintains and Troubleshoots Equipment – Prevents, identifies, or solves problems with equipment, including computers and other technologies.

## FOUNDATION SKILLS

### BASIC SKILLS – Reads, writes, performs arithmetic and mathematical operations, listens and speaks

- F-1 Reading – locates, understands, and interprets written information in prose and in documents such as manuals, graphs, and schedules
- F-2 Writing – Communicates thoughts, ideas, information and messages in writing, and creates documents such as letters, directions, manuals, reports, graphs, and flow charts
- F-3 Arithmetic – Performs basic computations, uses basic numerical concepts such as whole numbers, etc.
- F-4 Mathematics – Approaches practical problems by choosing appropriately from a variety of mathematical techniques
- F-5 Listening – Receives, attends to, interprets, and responds to verbal messages and other cues
- F-6 Speaking – Organizes ideas and communicates orally

### THINKING SKILLS – Thinks creatively, makes decisions, solves problems, visualizes, and knows how to learn and reason

- F-7 Creative Thinking – Generates new ideas
- F-8 Decision Making – Specifies goals and constraints, generates alternatives, considers risks, and evaluates and chooses best alternative
- F-9 Problem Solving – Recognizes problems and devises and implements plan of action
- F-10 Seeing Things in the Minds Eye – Organizes and processes symbols, pictures, graphs, objects and other information
- F-11 Knowing How to Learn – Uses efficient learning techniques to acquire and apply new knowledge and skills
- F-12 Reasoning – Discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem

### PERSONAL QUALITIES – Displays responsibility, self-esteem, sociability, self-management, integrity and honesty

- F-13 Responsibility – Exerts a high level of effort and preservers towards goal attainment

F-14	Self-Esteem - Believes in own self-worth and maintains a positive view of self
F-15	Sociability – Demonstrates understanding, friendliness, adaptability, empathy, and politeness in group settings
F-16	Self-Management – Assesses self accurately, sets personal goals, monitors progress, and exhibits self-control
F-17	Integrity/Honesty – Chooses ethical courses of action.

## COURSE SYLLABUS

<b>Course Title:</b>	MUSP 1330 – Computer Music Notation (3:3:1)		
<b>Instructor:</b>	Brian Tate		
<b>Office:</b>	CA 157		
<b>Telephone:</b>	806 894-9611 Ext.2290	<b>E-mail:</b>	btate@southplainscollege.edu
<b>Office Hours:</b>	As posted		

### SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE

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#### I. GENERAL COURSE REQUIREMENTS

**A. Course Description:** Survey of music notation software and applications with skill development in computer music notation

**B. End-of-Course Outcomes:** Copy and print sheet music through the use of computer software; describe various music notation software

**C. Academic Integrity:** Please refer to the College Catalog (page 23).

**D. SCANS and Foundation Skills.** This course covers SCANS occupational Competencies C1-20 and Foundation Skills F1-17

**E. Verification of Workplace Competencies:** Successful completion of this course will equip the student with many of the skills necessary to complete part of the capstone experience presented at the end of the second semester of study for certificate candidates and at the end of the fourth semester of study for degree candidates.

#### II. SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS

**A. Textbooks and other materials:** No required text. Instructor handouts will be provided.

**B. Attendance/Tardy Policy:** Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for

a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend / participate and the student will owe any balance resulting from the adjustment.

**Also, due to the nature of this class, it is important that students be present at the beginning of each class period. Therefore, anyone arriving after attendance has been taken will be counted absent for that class period. More than three absences will result in the lowering of the final grade by at least one letter. A student will be dropped from the class with a "F" or an "X" (at teacher's discretion) once student accumulated six absences.**

C. Assignment Policy: Regular class assignments will be given out and are expected to be completed and turned in at the specified times. Grades will be recorded for all work turned in.

**Lab Time.** You are required to visit the lab for certain projects assigned by the instructor. Lab assignments will be averaged together as your Lab Grade for the semester.

**Students absent the day an assignment is given are still responsible for the assignment and must contact the instructor following an absence to find out what they missed during the absence.**

D. Grading Policy/Procedure:

-Lab Time will be averaged and count for 20% of your overall grade.

-Tests will count for 60%.

-The "Final Project" will count for 20% of your overall grade.

-Absences will also figure into the grade if a student has missed more than three classes (see letter "B" above).

E. Special requirements: The prerequisite for the course is either previous or concurrent enrollment in MUSI 1301, MUSI 1311, or MUSC 1313.

F. Appropriate class behavior: I like for this to be an informal class yet certain guidelines must be observed: improper language will not be tolerated. **The use of cell phones (TAKING CALLS OR TEXTING) or surfing of the internet when you're supposed to be doing class work can result in a student being dropped from the class with an F, no exceptions!!!!**

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ACCOMMODATIONS: See the "Equal Opportunity" statement in the South Plains College Catalog, (page 3) for specific details on this subject.

V. 4.1.1.1. Diversity Statement:

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

4.1.1.2. Disabilities Statement:

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness Center 806-716-2577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-716-2529.

**Title IX Pregnancy Accommodations Statement**

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact Chris Straface, Director of Health and Wellness at 806-716-2362 or email [cstraface@southplainscollege.edu](mailto:cstraface@southplainscollege.edu) for assistance.

**Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College Asked Questions, please refer to the Campus Carry page at: <http://www.southplainscollege.edu/campuscarry.php> Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

## Computer Music Lab Rules and Regulations

1. Do not install any software on the lab computers either via Internet download and/or CD Rom without first clearing it with Your Teacher.
2. Do not change any computer settings such as desktop color or background or alert sounds. Do not move any application or aliases to the trashcan ever. Do not rename the hard drive.
3. Do not save personal files to the lab computers unless directed to do so by your instructor at which point you should only save files into a file folder on the hard drive identified with your name, to be deleted at the end of the semester.
4. This lab is provided by the Creative Arts Department primarily for music application use and/or use of programs pertaining to specific classes taught in this building. We recommend that all other computer related activities take place elsewhere.
5. No food or drinks are allowed around the computers at any time including drink bottles with lids on them. You may leave your food or drink at the front of the room.
6. All open programs must be "exited" or "quit" before leaving the lab. Students must log out of the computer they have been using by striking "command Q" at the end of each lab session.
8. All electronic devices, including cell phones and computers will be turned off during classes and projects unless there was prior approval by the instructor. Any student that violates the above will receive a "0" for that day and be asked to leave with an absence.

Students should report any computer problems or malfunctions to the Teacher.