



South Plains College
International Student
Acknowledgement of Responsibility



Please read the following statements and indicate your understanding by initialing in the space provided.

____ I understand that I cannot **for any reason** drop below the 12 credit hours required by ICE for F-1 students. I understand that failure to comply with the 12 hour course load requirement will result in my F-1 Visa being out of status and that I will have to return to my country of residence immediately.

____ I understand that I must provide Andrew Ruiz with my new address any time I move. I will be considered out of status if I move without notifying Andrew Ruiz in writing within 10 days of relocating.

____ I understand that I may work **on-campus** up to 20 hours per week while school is in session and full-time while school is not in session or during the annual vacation.

____ I understand I may not work **off-campus** unless I receive an Employment Authorization Document (EAD) from ICE.

____ If I acquire a Social Security card, I must bring a copy of it to the Admissions and Records office immediately.

____ I will inform Andrew Ruiz of the following changes:

- ____ If I legally change my name.
- ____ If I change my major.
- ____ If I enroll in another institution.
- ____ If I intend to transfer.

____ If I plan to leave the country for any reason, I will bring my I-20 to the Admissions and Records office and have Andrew Ruiz endorse it. I understand that if I do not have the I-20 endorsed before I leave the country, ICE will not allow me to return to the United States.

____ I understand that I may only enroll in one (3 hr) Internet or distance education course per semester.

____ I understand that the following documents must be on file in Admissions and Records before I begin classes:

- ____ International Student Application for Admission
- ____ Official High School Transcript
- ____ Official College Transcript (if applicable)
- ____ Copy of stamped I-20 with SEVIS admissions number
- ____ Copy of Visa
- ____ Copy of I-94

____ I understand that South Plains College reports to INS all changes of name, address, or major and changes from full to part-time course loads.

____ I understand that I will not be allowed to register until I meet with Andrew Ruiz and that I will need to meet with him at the beginning of **every** semester. A hold will be placed on my registration at the beginning of each semester that I attend South Plains College that will only be removed when I meet with Andrew Ruiz.

Please contact this office if you have any questions regarding your I-20, immigration status, registration procedures, or general college information. By signing below you accept responsibility for all of the above-mentioned items. Failure to follow guidelines set forth by ICE and/or South Plains College will result in loss of F-1 status and possible deportation.

Full Name (please print)

Signature of Student

Date

Signature of DSO/PDSO